



NOTTINGHAM CITY COUNCIL

WOLLATON AND LENTON ABBEY AREA COMMITTEE (AREA 7)

Date: Monday, 4 June 2018

Time: 5.00 pm

Place: Dining Room - at the Council House

Councillors are requested to attend the above meeting to transact the following business

Corporate Director for Strategy and Resources

Governance Officer: Catherine Ziane-Pryor **Direct Dial:** 0115 8764298

- 1 APPOINTMENT OF CHAIR**
- 2 APPOINTMENT OF VICE CHAIR**
- 3 APOLOGIES FOR ABSENCE**
- 4 DECLARATIONS OF INTERESTS**
- 5 MINUTES** 3 - 14
Of the meeting held on 19 March 2018 (for confirmation)
- 6 LOCAL POLICING UPDATE**
Verbal update of crime statistics and Policing issues in the Area.
- 7 COMMUNITY PROTECTION OFFICER UPDATE**
Verbal Update by Community Protection Area Team Leader
- 8 PROPOSAL FOR A SCHEME OF ADDITIONAL LICENSING FOR HOUSES IN MULTIPLE OCCUPATION** 15 - 32
Report of Deputy Chief Executive and Corporate Director for Development and Growth
- 9 NOTTINGHAM CITY HOMES UPDATE, PERFORMANCE AND ENVIRONMENTAL SCHEMES** 33 - 56
Report of the Chief Executive of Nottingham City Homes

10 COMMUNITY REPRESENTATIVES

10a GROUP SPOTLIGHT

Dr Chris Bignell to provide a brief verbal update on North Wollaton Resident's Association

10b GROUP UPDATE

The opportunity to for Community Representatives to raise issues of concern to their groups and provide feedback on events.

11 WOLLATON ARTS FESTIVAL

Verbal presentation on this year's planned events and activities.

12 CASTLE CAVENDISH - LEAD ORGANISATION DELIVERY PLAN 2018

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To be presented by Dave Brennan and Van Henry of Castle Cavendish

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Report of Director of Community Protection

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Report of the Director of Community Protection

16 DATES OF FUTURE MEETINGS

To approve that the Committee meet on the following Mondays at 5.00pm in the Dining Room of the Council House:

17 September 2018

10 December 2018

18 March 2019

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

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NOTTINGHAM CITY COUNCIL

WOLLATON AND LENTON ABBEY AREA COMMITTEE (AREA 7)

**MINUTES of the meeting held at Dining Room - at the Council House on
19 March 2018 from 5.00pm - 7.03pm**

Membership

Present

Councillor Steve Battlemuch (Chair)
Councillor Sam Webster
Councillor Jim Armstrong
Councillor Cate Woodward

Absent

Councillor Sally Longford (Vice-Chair)

Community Representatives (✓ indicates present)

✓	Wollaton Park Residents Association	Sylvia Taylor
	Lenton Abbey Residents Association (LARA)	Adam McGregor
✓	Friends of Wollaton Park	Rob Kirkwood
✓	North Wollaton Residents Association	Dr Chris Bignell
	Wollaton Festival Steering Group	Sue Twyford
✓	Wollaton Historical and Conservation Society	Alan Hall
	Wollaton Park Community Association	Pauline Peck
✓	Wollaton Vale Residents Association	Anthony Swannell
✓	University of Nottingham Student Union	Ellie Mitchell

Colleagues, partners and others in attendance:

Inspector Rob Wilson	- Nottinghamshire Police	
Peter Forster	- Friends of Wollaton Park	
Dave Brennan	- Chief Executive) Castle Cavendish
Van Henry	- Area Partnerships Manager)
Sarah Manton	- Nottingham Open Space Forum	
James Dymond	- Parks Development Manager	
Jennifer Cole	- Principal Planning Officer	
Pauline Dorey	- Neighbourhood Development Officer (Wollaton East and Lenton Abbey)	
Paul Howard	- Tenancy and Estates Manager) Nottingham City Homes
Cathy Stocks	- North City Housing Manager)
Catherine Ziane-Pryor	- Governance Officer	

39 MEMBERSHIP

RESOLVED to welcome to the Committee Councillor Cate Woodward as newly elected member for Wollaton West.

40 APOLOGIES FOR ABSENCE

Councillor Sally Longford – other Council business
Susan Twyford
Pauline Peck
Lylse-Anne Renwick
Nottinghamshire Police Inspector Gordon Fenwick

41 DECLARATIONS OF INTERESTS

None.

42 MINUTES

The minutes of the meeting held on 12 December 2017 were confirmed as a true record and signed by the Chair.

43 LOCAL POLICING UPDATE

Nottinghamshire Police Inspector Robert Wilson apologised the absence of Inspector Gordon Fenwick who was on other Police business, policing a protest, as per the force rota.

Knife crime is a rising concern across the country which the Police are taking very seriously. Youth intervention work by the Police is focusing on deterring young people from carrying knives and those who are found to be in possession of a knife are arrested.

The Wollaton West Ward Policing update included:

- (i) overall crime rate is low;
- (ii) whilst during the summer there was a peak in crime compared to last year, the peak appears to have passed;
- (iii) there has been one incident residential burglary in the past month;
- (iv) burglary of homes is reduced by four against the year to date;
- (v) the number of thefts from vehicles has reduced but thefts of vehicles appears to be targeted at mopeds and motorbikes;
- (vi) PC Dave Dennis is the leading officer on the Ward anti-speeding scheme which was delayed due to the recent bad weather. The Committee are assured that work will continue shortly.

The Wollaton East and Lenton Abbey Police update against the statistics of the previous year, included:

- (vii) a general reduction of crime by 2.5% which equates to 14 fewer offences;
- (viii) violent offences have reduced by 10%;
- (ix) burglary has reduced by 22%;
- (x) theft of motor vehicles has increased;
- (xi) theft from vehicles has increased by 6 offences;
- (xii) PC Phil Snape has been undertaking speed checks in the area and of the 20 cars scanned, 2 were stopped for driving at 22 and 23 mph in a 20 mph limit.

Questions from members of the Committee were responded to as follows:

- (a) whilst there may appear to be some discrepancy between Nottingham City Homes (NCH) crime statistics, particularly antisocial behaviour (ASB), and statistics supported by the Police, as the system is used by each are not compatible, it is not possible to accurately provide combined figures. It is possible that ASB crime is reported to both NCH and the Police, resulting in a report duplication. The National crime survey indicates that there is a downward trend. For ongoing issues with ASB, the Police and partner organisations recorded instances on the ESIMS national system, including what

action is being taken to address the issues, to ensure that all partners can see what is happening where and what is being done to address the issues.

Members of the Committee commented:

- (b) as crime is rising across the country, even a small reduction is welcomed and in Wollaton East and Lenton Abbey Ward, this may be due to the consistent Police staffing with very few changes and the same Police Inspector, Beat Managers and Community Protection Officers, all of whom work very well as a team;
- (c) wherever crimes are reported to NCH and/or the City Council, it is vital that these are reported to the Police. It is apparent that this doesn't always happen but it is acknowledged that in some circumstances, some people may not feel safe if believed to do so;
- (d) there needs to be a stronger visible presence of Officers on the Nidderdale Estate;
- (e) NCH work closely with Community Protection Officers where ASB issues are reported;
- (f) some other Area Committees invite representatives of the Community Protection Team to their meetings to report on their activity within the Area and understanding of current issues.

RESOLVED

- (1) to note the update and thank Inspector Robert Wilson for his attendance;**
- (2) for a local Community Protection Officer to be invited to attend future meetings and provide a local update.**

44 CASTLE CAVENDISH - AREA BASED GRANTS PROGRAMME UPDATE FOR QUARTER 3

Dave Brennan, Chief Executive, and Van Henry, Area Partnerships Manager, both from Castle Cavendish which is the 'Lead Organisation' for Area 7, presented the report which was accompanied by a summary presentation.

The report provides details on the Area Based Grant Programme activity so far this year, identifies the activities provided by delivery partners, the budget for each section of the programme, and attendance/engagement statistics and targets for each area of work.

The following points were highlighted:

- (i) the anticipated budget for next year's work in the region of £34,000 which needs to be stretched as far as possible to benefit the community in the area;
- (ii) Castle Cavendish welcomes the view of Community Representatives on what are considered to be priority issues in the area;
- (iii) not all of the required focus activities have been delivered by Castle Cavendish, for instance there is already comprehensive employment and skills support in place within the area so duplication of this work would not be efficient;

- (iv) some of the venues used to host activities are near or over the Ward boundaries but their use is justified due to the level of attendance/engagement of citizens within the area;
- (v) with reference to Inspector Wilson's comments, following a knife crime incident on Wollaton Vale and a general increase in ASB in that neighbourhood, further resources were focused on youth engagement, both in the community and by additional sessions provided by the Pythian Club, to redirect attention and diffuse the situation. It is noted that the particular young people believed to be involved in the unrest had regularly attended local activities, but these had been paused due to the venue requiring several months of building work, and so the momentum of the group's work had been reduced.

The Committee's questions were responded to as follows:

- (a) whilst there are three main sections of work, there is the opportunity for local voluntary and community groups to apply for grant funding for specific activities or work. Further information can be found on the Castle Cavendish website (<https://www.castlecavendish.org.uk/what-we-do/community-support/funding/>). With regard to the Wollaton Festival, there is potential to engage young people and citizens who may not otherwise be involved and it would be beneficial to encourage non-physical activities;
- (b) isolation and loneliness within the senior community is a rapidly rising local priority which existing groups will be encouraged to assist in addressing. The members of the Pythian (Youth) Club have recognised the need for action and are investigating providing a luncheon club for older citizens.

Members of the Committee commented:

- (c) the Boxing Club is a welcomed and valued by Councillors and the young people involved;
- (d) there is a lot achieved in the Area for a small amount of funding;
- (e) it should be noted that the City Council also operates activities and events City Wide which are complimented by some of the services provided through the Lead Organisation;
- (f) some of the Partner Providers have also been successful in independently applying for external funding such as AJ Sports which is to support a mentoring scheme that will benefit local young people.

RESOLVED to note the update and thank Dave Brennan and Van Henry for attending the meeting.

45 COMMUNITY REPRESENTATIVES

a GROUP SPOTLIGHT - WOLLATON VALE RESIDENTS ASSOCIATION

Anthony Swannell, Wollaton Vale Resident's Association, provided a brief overview of the organisation which included:

- (i) the group aims to stimulate public interest in the area of Wollaton Vale and preserve the environment of the Vale, including the trees and verges;
- (ii) the group has achieved a speed limit reduction from 40mph to 30mph on part of the road but concerns of speeding are ongoing as is the campaign to reduce heavy traffic through the area;
- (iii) 'inappropriate' proposals for housing developments have been successfully challenged;
- (iv) there is an ongoing problem when residents undertake building work that the builders and delivery vehicles churn up the grass verges but don't repair the damage once the work is complete. The Resident's Association is pushing for the repair work to be included as a condition of planning permission;
- (v) the group host the Wollaton Vale Facebook page which helps generate interest but like many other groups, it's difficult to attract new members, and so the group would consider merging with another like-minded group in the area.

Chris Bignell has agreed to deliver a short presentation on the North Wollaton Resident's Association at the next meeting.

RESOLVED to note the overview of Wollaton Vale Resident's Association and note the thanks of the Committee to Anthony Swannell for his presentation.

b GROUP UPDATES

Friends of Wollaton Park (Rob Kirkwood)

The group is in the process of applying to Greggs Environmental Foundation for funding to improve the bird feeding activity around the Park. A lot of visitors now appreciate that bread is not good for birds, but further education work along the lines of 'bread is for people not ducks' is required. It's proposed that information boards will be sited strategically and emphasise what is suitable bird feed and that it can be purchased from the gift shop.

North Wollaton Resident's Association (Chris Bignell)

There are several points of concern regarding developments in the area, particularly focusing on the progress to re-establish the allotments and the general infrastructure of the area not being able to adequately cope with the additional developments and rise in population, specifically regarding the impact on current capacity for traffic, the additional congestion and parking requirements, the need for more Doctor's surgeries and school places.

Wollaton Historical Society (Alan Hall)

The group is running smoothly but previously the Planning Department would keep the group informed of planning applications in the area, this no longer happens but has been requested.

46 PARKS AND OPEN SPACES

a PARKS AND OPEN SPACES AREA INVESTMENT PLANS

James Dymond, Parks and Open Spaces Development Manager, briefly explained that following the changes to how Section 106 funding can be allocated as part of the planning process, (in that there is only a limited time period within which to specify what the Section 106

funding will be spent on and which is no longer restricted to community space), investment plans for parks and open spaces within each Area of the City have been created to ensure that potential schemes are agreed and can be easily be selected.

Section 106 funding is a contribution from developers where 12 or more houses are being built on a site which does not include any community facility.

The report identifies potential improvement schemes for parks within the Area as a 'wish list'. The investment plan is proposed for an initial five year period but will be reviewed every year.

It is noted that with regards to Highfields Park, there is still scope for further work beyond that which has already been approved. Since the collapse of Carillion, which was one of the sub-contractors on site engaged by the Local Enterprise Partnership (LEP) as the lead contractor by NCC, the contractor working for Carillion has agreed to continue working on site. In spite of initial concerns, the delay to the works of 4-6 weeks in the project as a result of Carillion going into administration, has provided a saving for the scheme as it has allowed the silt removed from the lake to dry out which has resulted in reduced removal costs.

Members of the Committee welcomed the investment plans and suggested that the following are also included in the investment plan:

- (i) the historic gates to Wollaton Park (from Derby Road) need maintenance work;
- (ii) with a longer term view, the desilting of Wollaton lake;
- (iii) improved maintenance of some of the existing footpaths in Wollaton Park which become muddy and unsuitable for wheel chairs.

It is noted that as of April 2020, the City Council will no longer be able to finance the maintenance and improvement of the City's parks and open spaces as it does now. All funding will need to be generated from those parks and open spaces or externally, or the work undertaken by volunteers.

With reference to this point, community representatives informed the Committee that a petition had been set up to remove parking charges for Wollaton Park. The Committee was assured that the Friends of Wollaton Park had taken issue at this as although modest, by 2020 the income generated by the parking charges may be one of the only regular incomes for the park so must not be removed.

RESOLVED to endorse the Investment Plan to guide the future development of the City's parks and open spaces, with the following schemes included for Area 7:

- (i) maintenance of the Wollaton Park gates at Derby Road;**
- (ii) desilting of Wollaton Park lake;**
- (iii) improvement of Wollaton Park footpaths.**

b NOTTINGHAM OPEN SPACES FORUM

Sarah Manton and Rob Kirkwood, both representing Nottingham Open Spaces Forum (NOSF), jointly presented the report which informs the Committee of the role, purpose and objectives of the Nottingham Open Spaces Forum.

Having recently been granted charitable status, the Forum has been established to:

- (i) encourage and support 'Friends of.....' open spaces groups (particularly in preparation of 2020 as referred to during the previous item) by acting as an umbrella organisation with training opportunities, sharing good practice and ideas for fund raising and events;
- (ii) monitor the City Council's Open Space policies and making representations when necessary as an independent organisation;
- (iii) lobby Central Government where appropriate;
- (iv) encourage public interest in local spaces;
- (v) affiliate to and working with the National Open Spaces Forum.

Members of the Committee are encouraged to promote the NOSF to their community groups and within their wards.

Councillors welcomed the progress of the organisation and the dedication of current members and indicated that although future funding for park maintenance and improvement may not receive direct budget allocations from the City Council, some funding streams may still be available.

RESOLVED to note the report and endorse the work of NOSF.

47 CURRENT PLANNING APPLICATIONS

a HOUSING DEVELOPMENT OFF RUSSELL DRIVE

Following queries raised by Community Representatives, Jennifer Cole, Principal Planning Officer, was in attendance to update the Committee on progress of the housing development off Russel Drive which has been named 'Martin's Reach'.

At previous meetings, local citizens and Councillors had raised concerns with several aspects of the development including the delay in establishing and releasing the allotments, access to and from the site and compliance to planning conditions.

With reference to an on-screen map of the site, Jennifer informed the Committee that she and Councillor Battlemuch had met with a representative of the developer, Avant Homes, and were able to report the following:

- (i) work on the show homes had stopped as an unrecorded coal seam has been found which requires attention before building can progress;
- (ii) planned working capacity will now be directed towards establishing the allotments, which it is anticipated, will be available to allotment holders from May this year (after 3 years off site), but a formal sign-off date has not yet been confirmed;
- (iii) there is still a lot of work to do on the allotment management plan, particularly as the original management company is no longer involved;
- (iv) there have been problems with flooding on the site which has changed the nature of the site and impacted on the gardens of neighbouring properties;

- (v) the previous contractor had erected a metal fence on the site boundary with Russell Drive without consultation of the City Council. This has been highlighted to Avant Homes as a breach of planning permission and requested that the fence is replaced with substantial hedging, similar to that which had been removed;
- (vi) although heavy plant will remain on site for some time after the allotments have been released, safe access will be available to allotment holders.
- (vii) Of the 89 properties allocated for social housing, Nottingham City Homes has applied to manage 14 properties. A further 22 units (approximately 20% of the total units) will be required to be sold as affordable housing. The calculation to reach this figure has been confirmed by the District Valuer and if challenged is unlikely to be reduced.

Councillor Battlemuch assured the Committee that he is keen to ensure that the allotment management plan will be appropriate and robust and protect the future of the allotments. It is proposed that there will be up to 180 allotment plots and allotment holders will need to have a say in the running, security and restrictions of the allotments.

b FORMER SIEMENS SITE - LAMBOURNE DRIVE

Although not the leading officer for this development, Jennifer Cole, Principal Planning Officer, informed the Committee that an outline planning application for access to the broader site and erecting a potential 110 properties, was to be submitted to the Planning Committee on 18 April 2018.

Access to what had previously been the Siemens site, had been via a narrow track called Woodyard Lane, but whilst appropriate for Siemens, parts of the track are not suitable for two way traffic and so may consist of some single track stretches.

There are several on-going issues regarding access to the site which had been listed by the City Council as appropriate for residential properties. However, there is a need of additional housing and it is anticipated that that the new properties will easily sell.

The development will include open spaces/ play areas so there is no requirement for the developers to provide separate Section 106 funding.

48 NOTTINGHAM CITY HOMES

a NOTTINGHAM CITY HOMES UPDATE AND PERFORMANCE

Paul Howard, Area Housing Manager for Nottingham City Homes (NCH), presented the report which updates the Committee on NCH activity in the Area, provides performance information, and seeks approval to spend funding.

Following the Grenfell fire, fire safety specifications for high rise buildings have been reviewed and the City Council has provided £8m to NCH to install sprinklers and new intercom/personal address systems in its high rise properties. Dates for starting this work are yet to be confirmed.

It is noted that NCH has been nominated for 'Landlord of the Year Award' at the National Housing Awards. The winner will be announced at a ceremony in May.

With reference to the discussion earlier in the meeting on recording of ASB, it is noted that different recording approaches are used by different bodies. Whilst the Police may record each report as an individual incident, NCH will open a case and any further reports relating to the parties involved, will be added to that case until it is resolved. ASB can have a huge impact on people's lives and is considered a serious issue.

RESOLVED

- (1) to note the performance information and activity updates in appendices 1 and 2 to the report;
- (2) to note the current financial position of the environmental budgets:

Ward	Actual Budget (including carry over from 2015/16)	Remaining Budget
Wollaton West	£12,226.17	£12,226.17
Wollaton East & Lenton Abbey	£45,817.57	£45,817.57

- (3) to approve the following works in Lenton Abbey Ward:

Address	Request	Cost
Bosley Square, Enderby Square, Hathern Green,	Additional planting and landscaping to supplement and improve the sites.	£5,974.43

b NOTTINGHAM CITY HOMES AREA CLUSTER REPORT

Cathy Stocks, North City Housing Manager, Nottingham City Homes (NCH), presented the report which summarises the findings from the Area Cluster Meeting which was held in September, and the responses to the issues raised by Councillors.

The information gathered for and from the Cluster meetings is presented in the report and has informed NCH's Corporate and Team Plans. References in the report include the importance of repairs being successfully completed at the initial visit, Universal Credit preparations, and partnership working with other social housing organisations.

Members of the Committee commented on the mutual value of the cluster meetings for Councillors and NCH. It is suggested that greater emphasis is given to the fact that within the two wards, gas usage has dropped the most significantly within the City since insulation has been applied to NCH properties, and that fuel poverty in Wollaton East and Lenton Abbey had surprisingly been the highest within the City.

It is noted that whilst a lot of preparation work was already in place, NCH Officers have been working in Job Centres preparing tenants for the introduction of Universal Credit. The waiting period for initial payments has been reduced and access increased to rent protected credit union accounts.

RESOLVED to note the report.

49 WARD REPORTS

Pauline Dorey, Neighbourhood Development Officer, presented the report which detailed the progress made in addressing or supporting the priorities of each ward.

The report also provides details of forthcoming events and activities and an update was provided in that the Wollaton Community Forum will now meet on Thursday 19 April and not 12 April.

Community Protection Officers Bethany Hull and Jodie Moakes have joined the Wollaton East and Lenton Abbey Community Protection Teams.

RESOLVED to note the progress on ward priorities and other supporting information including the issues being addressed by each Neighbourhood Action Team and upcoming opportunities for citizens to engage.

50 AREA CAPITAL FUND REPORT

Pauline Dorey, Neighbourhood Development Officer, presented the report which informs the Committee of the Area Capital spend to date for 2017/18 for both wards and requests funding for a further scheme in the Wollaton East and Lenton Abbey Ward from the Public Realm Ward Budget.

It is noted that there are no further requests from either ward to fund Local Transport Plan or Public Realm Schemes, nor any de-commitments at this time.

RESOLVED

- (1) **to approve the following Public Realm Scheme for Wollaton East and Lenton Abbey Ward:**

Location	Estimate	Details
Woodside Road	£18,687	Further contribution to expanded reconstruction of footpath on Hathern Green side of Woodside Road (now standalone scheme).

- (2) **to note the following Area Capital funding available to each Ward:**

(a) **Wollaton East and Lenton Abbey Ward**

2017 - 2018 LTP allocation		£36,400
LTP carried forward from 2016 - 2017		£0
2017 - 2018 Public Realm allocation		£21,900
Public Realm carried forward from 2016 - 2017		£14,404
Total Available 2017 - 2018 ACF		£72,704
Less LTP schemes	-	£36,400
Less Public Realm schemes	-	£38,208
De-committed funds	+	£1,904
Remaining available balance		£0
LTP element remaining		£0
Public Realm element remaining		£0

(b) Wollaton West Ward

2017 - 2018 LTP allocation		£31,900
LTP carried forward from 2016 - 2017		£0
2017 - 2018 Public Realm allocation		£19,100
Public Realm carried forward from 2016 - 2017		£38
Total Available 2017 - 2018 ACF		£51,038
Less LTP schemes	-	£30,597
Less Public Realm schemes	-	£5,789
De-committed funds	+	£1,367
Remaining available balance		£16,019
LTP element remaining		£1,303
Public Realm element remaining		£14,716

51 WARD COUNCILLOR BUDGET

Pauline Dorey, Neighbourhood Development Officer, presented the report which informs the Committee of the action taken under delegated authority following requests from Councillors for schemes to be funded from Ward Councillor Budgets.

RESOLVED to note the report.

52 DATE OF NEXT MEETING

RESOLVED to note that the next meeting is scheduled to take place on 4 June 2018, from 5pm in the Dining Room of the Council House.

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AREA 7 COMMITTEE – WOLLATON & LENTON ABBEY 4th JUNE 2018

Title of paper:	Proposal for a Scheme of Additional Licensing for Houses in Multiple Occupation	
Director(s)/ Corporate Director(s):	David Bishop, Deputy Chief Executive and Corporate Director for Development and Growth Andy Vaughan, Corporate Director for Commercial and Operations	Wards affected: Arboretum, Berridge, Bridge Dales, Dunkirk and Lenton, Mapperley, Radford and Park, Sherwood, St Anns, Wollaton East and Lenton Abbey
Report author(s) and contact details:	Ceri Davies, Housing Strategy Specialist, Development and Growth ceri.davies@nottinghamcity.gov.uk , tel 8763530	
Other colleagues who have provided input:	Julie Liversidge, Principal Environmental Health Officer, Commercial and Operations julie.liversidge@nottinghamcity.gov.uk tel 8761474	
Date of consultation with Portfolio Holder(s) (if relevant)	Already consulted via Executive Board	
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		<input type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input checked="" type="checkbox"/>
Community Services		<input type="checkbox"/>
Energy, Sustainability and Customer		<input type="checkbox"/>
Jobs, Growth and Transport		<input type="checkbox"/>
Adults, Health and Community Sector		<input type="checkbox"/>
Children, Early Intervention and Early Years		<input type="checkbox"/>
Leisure and Culture		<input type="checkbox"/>
Resources and Neighbourhood Regeneration		<input type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
<p>This report is to inform the Area Committee for Area 7, Wollaton and Lenton Abbey of the proposal to introduce an Additional Licensing scheme for Houses in Multiple Occupation (HMOs). Executive Board have approved the proposed designation in principle and a public consultation will take place on these proposals between May and July 2018, of which consultation with Area Committees forms a part.</p> <p>The Council believes that the proposed scheme of additional licensing will provide the following benefits:</p> <ul style="list-style-type: none"> • A reduction in the number of complaints and problems of the types identified in the evidence collected; • Protection of the health, safety and welfare of tenants through improved management of the HMO; • Reduced negative impacts from HMOs that will benefit the whole community; • Improved management and, in the longer term, improved conditions of privately rented accommodation will provide quality and choice for residents; • Licensing will require absentee or unprofessional landlords to employ a professional property management approach to actively manage their properties and ensure suitable arrangements are in place to deal with any problems that arise; 		

- Good private landlords would also benefit from not having to compete with poor landlords as the Council is looking to promote licensed and accredited landlords and the quality accommodation they offer.
- As with mandatory licensing, additional licensing will bring a number of properties to the Council's attention that would otherwise have gone undetected.
- The new, tiered fee structure will encourage compliance and good landlords whilst ensuring those landlords who are less compliant and require the most resources, rightly and fairly, pay more.

The report outlines the need for an Additional Licensing Scheme, demonstrating the the existence of problems within the proposed designation and how the proposed scheme could help alleviate them. It shows the successes achieved and progress made by the current scheme of Additional Licensing (due to end in December 2018), but that there remains a requirement for such a scheme if progress is to continue and improvements maintained, as part of a robust approach to improving management and conditions in the private rented sector.

Recommendation(s): For the Committee to:

1	note the contents of the report; and
2	offer its views on the proposal for a scheme of additional licensing of houses in multiple occupation (HMOs);
3	ask partners to actively contribute to the consultation process.

1 REASONS FOR RECOMMENDATIONS

- 1.1 The proposed designation has been arrived at because evidence gathered in accordance with the Department for Communities and Local Government (DCLG) guidance suggests that relevant statutory tests have been met and that Additional Licensing in the designated area would be an appropriate tool to resolve problems.
- 1.2 Ward councillors have been consulted on the proposed scheme and designation.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Nottingham is committed to delivering housing offer that provides quality housing for all, across tenures, in new and existing housing and in all affordability ranges. A key part of achieving this is to ensure improved and consistent safety and management standards in the private rented sector, which continues to accommodate a large number of Nottingham residents from different communities and of different needs and means. The Council believes that Additional Licensing needs to be part of a long-term strategy for improving property and management standards across the private rented sector.
- 2.2 To comply with the Housing Act 2004 and the CLG guidance, both of which require that a *significant proportion* of the HMOs of the proposed description in the area are being managed sufficiently ineffectively, the following methodology was used. The proposed designated area is based around census output areas containing at least

10 or more HMOs that would be covered under the current definition of additional licensing, where 20% or more of those properties have received a complaint or service request between January 2014 and December 2017 concerning:

- Waste and refuse (fly tipping, refuse accumulation, bins on streets)
- Noise
- Housing disrepair, conditions and detriment to amenity
- Overcrowding, fire safety, HMO licensing

The same test was used to evidence the 2014-2018 designation, which was found fit for purpose at Judicial Review.

The proposed designation also accounts for areas with a high number of complaints against HMOs, where progress in effective management is felt to depend on Additional Licensing, or where councillors or stakeholders have raised concern.

The designation is shown in the maps within the consultation document at Appendix 1.

2.3 Review of current scheme:

- ✓ Issued 2,458 licences in total to date (April 2018)
- ✓ Improved the conditions of HMOs with the issue of specific conditions and inspections
- ✓ Helped take rogue landlords out of the market and move properties into responsible ownership and management.
- ✓ Reduced ASB in areas that have had a combination of licensing, police and community protection enforcement work.

However

- × The majority of HMOs were below standard at first inspection
- × The majority of HMOs required further conditions to be added to their licence
- × The scheme is still receiving around 30 applications a month in year 5
- × 265 licences have been refused or revoked
- × Landlords of 9 HMOs have been prosecuted and 3 have received Civil Penalty Final Notices

The Council believes that to continue to make improvements in the HMO sector as well as maintain those already achieved, that a further scheme of Additional Licensing is required in Nottingham and that this, along with Mandatory and Selective schemes will provide a consistent and robust approach to improving the private rented sector overall.

2.4 Proposed scheme in the Area 7, Wollaton East and Lenton Abbey Ward

- **The proposed designation includes 102 properties in Area 7, with coverage of the area bounded by Wollaton Park, Wollaton Road, triumph road and Derby Road;**

- Although there are HMOs on the Lenton Abbey estate, it is not included as none of the output areas had 10+ HMOs;
- The parts of Area 7 in the existing scheme are also included in the proposed designation;
- Evidence and data gathering suggests that these areas may have performed more poorly or been of increased concern due to displacement from adjoining areas where enforcement activity has been more prevalent.

2.5 The Council is currently consulting on the proposed scheme. Details of the proposal, the evidence to support it and the consultation can be found in the attached report “A Better Quality Private Rented Sector for Nottingham: Proposal for a scheme of Additional Licensing” (Appendix 1).

2.6 The consultation report seeks to demonstrate the outcomes the Council believes will be achieved by the introduction of this scheme and why making an Additional Licensing designation will significantly assist the Council to achieve its objectives and bring benefits to not only tenants but to the wider community. The proposed scheme aligns with the Council’s vision that every neighbourhood is safe, clean and a great place to live.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

3.1 To not propose a further scheme of additional licensing: rejected because there is evidence that there is a need for a further scheme. Five years has not been a sufficient period of time to fully deal with the problems that are being seen in HMOs. Furthermore, to not continue with additional licensing would undermine the Council’s efforts to improve property and management conditions in the PRS, thus enabling all citizens to access a good quality home.

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

4.1 None – the financial implications of the scheme are contained within the Executive Board Report dated 17th April 2018

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

5.1 None - the legal and procurement implications of the scheme are contained within the Executive Board Report dated 17th April 2018

6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

6.1 None - the strategic asset and property comments on the scheme are contained within the Executive Board Report dated 17th April 2018

7 EQUALITY IMPACT ASSESSMENT

7.1 Has the equality impact of the proposals in this report been assessed?

Yes

X

The EIA is as per the Executive Board Report dated 17th April 2018

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 Executive Board Report dated 17th April Proposal for a Scheme of Selective Licensing for Privately Rented Houses.

9.2 A Better Quality Private Rented Sector for Nottingham: Proposal for a scheme of Additional Licensing, May 2018

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A Better Quality Private Rented Sector for Nottingham: Proposal for an Additional Licensing Designation

Information report for consultation

The consultation concerning this proposal will run from

1st May 2018 to 10th July 2018

1. Summary

This consultation is designed to inform citizens and stakeholders about the Council's proposal to introduce an additional licensing designation (the Designation) and scheme of licensing (the Scheme) for privately rented Houses in Multiple Occupation (HMOs) in the City. These are proposed to run for five years from the end of the current designation on 31st December 2018 until 31st December 2023... The full background to the decision to pursue a Designation is given in the report that was considered by the Council's Executive Board on April 17th 2018.

The Executive Board Report dated April 17th 2018, (which can be found on the Council's website¹ summarises the information which councillors considered at that meeting, namely:

- Why the Council believes the Designation and Scheme is necessary
- The ways in which the scheme will fit with the Council's overall approach to housing
- How the scheme will help the Council achieve its objectives
- The evidence to show that the Designation is needed (using the conditions laid down by the legislation)
- How the Designation and Scheme will operate, and how much it will cost
- The outcomes sought from the Designation and Scheme

Additional licensing is a regulatory tool provided by the Housing Act 2004. Section 56 of the Act allows local housing authorities to designate areas, or the whole area, within their district, as subject to additional licensing in respect of some or all of the HMOs in its area that are not already subject to mandatory licensing.

Nottingham City Council is proposing to implement the Additional Licensing Designation shown in Appendix 1 that covers the areas shown there and, at on a larger scale, at in Appendix 2.

Under the proposed Designation, most privately rented HMOs not already covered under the mandatory scheme, will require a licence. Landlords who own

1

<http://committee.nottinghamcity.gov.uk/documents/s71103/18.04.06%20Additional%20Licensing%20Consultation%20Final%20for%20Upload.pdf>

more than one property within the designated area will need to apply for a licence for each of the HMOs they rent out.

2. What is Additional Licensing?

The Housing Act 2004 currently requires local housing authorities to license houses in multiple occupation (HMOs) if they are over 3 storeys and accommodate more than five people who form two or more households. This is called **mandatory licensing**.

The Act also gives authorities the power to introduce licensing schemes for other **HMOs** if certain conditions are met. This is called **additional licensing**, and the Council has operated a scheme of additional licensing since January 2014. This consultation relates to the Council's proposals to make a further Designation to commence once the existing designation and scheme end.

From October 2018, the definition of HMOs covered by Mandatory Licensing is changing, with the storeys element removed. This will mean that some properties that currently of the type covered Additional Licensing will move scheme.

The other discretionary form of licensing permitted by the Act is called **selective licensing**. This enables authorities to license all other privately rented houses. The Council has recently successfully applied to the Secretary of State for confirmation of a Selective Licensing Designation and that scheme will start in August 2018.

3. Why does the Council think licensing is necessary?

There are approximately 6,270 HMOs; 2,147 covered by the current Mandatory Licensing Scheme, 2,200 licensed under the current Additional Licensing scheme and 1,923 that are located outside of the current Additional Licensing scheme or are suspected of requiring a licence but do not have one.

The Council acknowledges that there are some excellent landlords operating in the City who provide very good quality homes and treat their tenants and the communities where they own properties with respect and professionalism. At the same time concern remains for the poor conditions in the private rented sector and that persist in HMOs in particular and believe that regulation is required alongside other initiatives to bring deliver the improvement required.

Nottingham introduced a 5 year Additional Licensing Designation for HMOs in 2013, which is due end in December 2018. The current scheme of Additional Licencing has succeeded in improving standards and management of HMOs, but this work is far from done and issues of poor condition, poor management and a lack of engagement with licensing persist.

The current Additional Licensing scheme has:

- ✓ Processed 2,458 licences in total to date (April 2018)
- ✓ Improved the conditions of HMOs with the issue of specific conditions and inspections

- ✓ Helped take rogue landlords out of the market and move properties into responsible ownership and management.
- ✓ Reduced ASB in areas that have had a combination of licensing, police and community protection enforcement work.

However

- × The majority of HMOs were below standard at first inspection
- × The majority of HMOs required further conditions to be added to their licence
- × The scheme is still receiving around 30 applications a month in year 5
- × 265 licences have been refused or revoked
- × Landlords of 9 HMOs have been prosecuted and 3 have received Civil Penalty Final Notices

The Council believes that to continue to make improvements in the HMO sector as well as maintain those already achieved, that a further Additional Licensing Designation is required in Nottingham and that this, along with Mandatory and Selective Schemes will provide a consistent and robust approach to improving the private rented sector overall. Having reviewed the effect of the current designation and assessed the evidence available to it the Council is satisfied that despite some improvements all the statutory tests are still being met to enable the proposed Designation to be confirmed and brought into effect.

4. How does additional licensing fit with the Council's overall approach to Housing in Nottingham?

Nottingham is committed to delivering housing offer that provides quality housing for all, across tenures, in new and existing housing and in all affordability ranges. A key part of achieving this is to ensure improved and consistent safety and management standards in the private rented sector, which continues to accommodate a large number of Nottingham residents from different communities and of different needs and means.

The 'Council Plan' states that it wants all Nottingham citizens to be able to access a good quality home – that regardless of whether you own, are buying or renting your home that it should be safe, warm, and meet modern standards - and sets out its key objectives for achieving this. The Council believes that Additional Licensing needs to be part of a long term strategy for improving property and management standards across the private rented sector alongside schemes, initiatives and partnerships such as:

- Mandatory and Selective Licensing Schemes
- The Nottingham Standard
- Safer Housing, ASB and Enviro-Crime Teams
- Community Protection and Police Partnership
- Nottingham Private Rented Accommodation Scheme
- Rogue Landlord Programmes
- Nottingham Together

5. How will the scheme help the Council achieve its objectives?

The Council believes that Additional Licensing will support the achievement of and housing and neighbourhood aims and align with wider plans and strategies.

The scheme fits with Nottingham's wider plans and strategies:

- **The Housing Strategy**
Entitled "Quality Housing for All" the Council is about to consult on its new housing strategy for 2018-21, there is an overall objective that all Nottingham's citizens should be able to access a good quality home irrespective of its tenure and recognises the role of Licensing in this.
- **Homelessness**
Decent and affordable accommodation is key to addressing and preventing homelessness, which has increased considerably in the past 2 years. To meet its relief duties within the Homelessness Reduction Act the Council will be looking to the Private Rented Sector as a source of accommodation. Shared accommodation is particularly for younger, single people. Tackling poor property conditions and poor tenancy management can help people stay in their homes and reduce homelessness. Housing Aid will work closely with the Housing Licensing and Compliance and Safer Housing Teams in a new "Housing Hub".
- **Empty Homes**
Additional Licensing will enable HMOs that come back into use to ensure decent, well-managed accommodation.
- **Anti-social behaviour**
The Council works to reduce anti-social behaviour (ASB) across the City. Additional Licensing is key tool to help ensure landlords manage their properties and tenants in an appropriate way that help reduce and reduce ASB. Licensing also helps Community Protection to identify problematic properties.

Additional Licensing will significantly assist in achieving improved property conditions and standards as well as reducing ASB. Also, the administrative practicalities of the scheme (e.g. having access to landlord details) allows for improved communication and problems to be solved more quickly.

6. What evidence is there to support the proposal?

The data and methodology used to arrive at the proposed Designation is as follows and the Council is satisfied that it complies with the CLG guidance.

To comply with the Housing Act 2004 and the CLG guidance, both of which require that a *significant proportion* of the HMOs of the proposed description in the area are being managed sufficiently ineffectively, the following methodology was used.

The proposed designated area is based around census output areas containing at least 10 or more HMOs that would be covered under the current definition of additional licensing, where 20% or more of those properties have received a complaint or service request (dates) concerning:

- Waste and refuse (fly tipping, refuse accumulation, bins on streets)
- Noise
- Housing disrepair, conditions and detriment to amenity
- Overcrowding, fire safety, HMO licensing

This is the same test as was used for the 2014-18 designation, which was upheld at Judicial Review.

The proposed Designation also covers areas with a high number of complaints against HMO address, where progress in effective management is felt to depend on Additional Licensing, or where councillors or stakeholders have raised concern.

The resulting area has been further defined so that it clear and coherent, using natural and physical boundaries that are familiar or understandable for people.

The proposed Designation covers the same area as the 2014-2018 designation plus some additional areas of Sherwood, St Ann's, New Basford and the City Centre that have met the statistical test. These "new" areas contain approximately 150 HMOs of the type licensable under Additional Licensing

7. How the scheme will operate, and how much it will cost?

It is proposed that the Additional Licensing Designation will last for 5 years from 1st January 2019 to 31st December 2023. The draft Designation is contained in Appendix 1 and a larger scale plan of the designated Area is shown in Appendix 2. The exemptions within the Designation are the same as for the 2014-18 designation but with an additional exemption for certain older converted blocks of flats which fall within s257 of the Act which are now likely to fall under one of the other licensing schemes.

Under the Designation landlords of HMOs of the type licensable will be required to apply online for a licence for every property they rent out and that if all necessary information is received with the application and there are no immediately obvious reasons to refuse the application that it will be granted.

There will be compliance checks carried out once a licence has been granted in order to ensure that the properties that have been licensed fulfil all of the conditions of the licence. The proposed licence conditions are available as part of the Executive Board Report dated 17th April 2018²

Fees will be reviewed annually and are also referred to in the Executive Board Report.

2

<http://committee.nottinghamcity.gov.uk/documents/s71103/18.04.06%20Additional%20Licensing%20Consultation%20Final%20for%20Upload.pdf>

Summary of the licensing process:

- Online application to be received with **all** necessary information
- Assess if the landlord is fit and proper, **if so**
- Issue the licence with the standard conditions and any necessary specific conditions tailored to the application. The licence conditions are the key to achieving improvements in property conditions and management that will be the major driver to achieve the scheme outcomes **or**
- Refuse licences or reduce the licence period if there are concerns about the proposed licence holder and / or manager not being fit and proper, or property conditions and management
- Encourage and require landlords to adhere to the property conditions
- Carry out compliance checks and hazards safety assessment
- Advise and support landlords and tenants
- Take enforcement action as appropriate
- Work with partners and stakeholders to add value and benefit

Summary of fees and charges:

The licence application fee for HMOs under the proposed Additional Licensing Scheme is set out as follows and is based on 1,500 properties being licensable, with 75% applying and 25% requiring locating and potentially enforcement action by the Council.

The fee will now be applied in two parts; A & B: Part A is payable upon application and covers the cost of processing and determination and Part B becomes payable upon the issue of the licence and covers the cost of compliance, enforcement and other activities associated with the ongoing licensing scheme as per the Local Government Association Guidance. If no licence is issued the Part B fee will not become payable.

Licences will be issued for **up to 5 years**. Nottingham City Council may issue licences for less than 5 years where there are, for example, concerns about the management and use of the property.

Licences issued under the current scheme will remain in force until the date specified on the licence, only after which will another licence be required.

Table 1: Fees and Charges

The Council sets the fee for HMO licence applications taking into account all of their costs in administering and carrying out the licensing functions. The Council uses the nationally recognised Local Government Association (LGA) model in determining this fee and the (LGA) Open For Business guidance. If a decision is made to confirm the proposed Designation the fee will be determined at that time in the light of any changes to the proposals that may have arisen out of consultation.

The standard fee equates to £5.27 per week per property. For a 4 bedroom/4 person HMO being let at £100 per person per week, it would be 1.3% of rental income.

Tier or Charge	Fee
Standard fee - Non accredited landlords with 100% compliance history	Part A payment £860 Part B payment £510 Total £1370
Less compliant fee – non accredited landlord with a history of non-compliance	Part A payment £860 Part B payment £860 Total £1720
Accredited fee – Landlords accredited with Nottingham Standard (DASH or UNIPOL)	Part A payment £860 Part B payment £140 Total £1000
Additional bedrooms (9+)	£100 per 5 bedrooms
Finder's fee – where the Council has to do extra work to ensure an licence application is made	£150
Part 1 Housing Act 2004 – Charges for enforcement work administered as a local land charge on the property	£350
Extra correspondence to obtain or provide information or documents	£50
Application to vary a licence e.g. manger, contact address or number of occupants.	No charge

Fees may vary, for example depending on how many applications are received and processed, and licences issued. Any changes to the fee are unlikely to be more than 20% of proposed in this document. It should be noted that the licence fee can only be used for the administration of the Scheme. The Council cannot earn income from a licensing scheme.

8. What outcomes are sought?

In the Council's view, the following benefits are expected should the proposal proceed:

- A reduction in the number of complaints and problems of the types identified.
- Protection of the health, safety and welfare of tenants through improved management of the HMO;
- Reduced negative impacts from HMOs that will benefit the whole community;
- Improved management and, in the longer term, improved conditions of privately rented accommodation will provide quality and choice for residents;
- Licensing will require absentee or unprofessional landlords to employ a professional property management approach to actively manage their properties and ensure suitable arrangements are in place to deal with any problems that arise;

- Good private landlords would also benefit from not having to compete with poor landlords as the Council is looking to promote licensed and accredited landlords and the quality accommodation they offer.
- As with mandatory licensing, additional licensing will bring a number of properties to the Council's attention that would otherwise have gone undetected.
- The new, tiered fee structure will encourage compliance and good landlords whilst ensuring those landlords who are less compliant and require the most resources, rightly and fairly, pay more.

9. How can you have your say on this consultation?

You can do this by completing a simple online questionnaire at:

www.nottinghamcity.gov.uk/additionalhmo

Alternatively, you can contact us in any of the following ways to request a printed copy of the questionnaire. You won't need a stamp to reply

Email: hmo@nottinghamcity.gov.uk

Telephone: 0115 8763400.

At the end of the consultation the Council has three options:

- To do nothing and leave the situation as it is and not implement the proposed Designation on the expiry of the current one;
- Amend the proposal after consideration of the consultation responses before seeking Executive Board confirmation; or
- If the proposal remains unchanged by the consultation, proceed to seek Executive Board confirmation of the Designation.

Appendix 1:

Nottingham City Council

Designation of an Area for Additional Licensing of Houses in Multiple Occupation 2018

Nottingham City Council in exercise of their powers under section 56 of the Housing Act 2004 (“the Act”) hereby designates for additional licensing of Houses in Multiple Occupation (“HMOs”) the area described in paragraph 4.

CITATION, COMMENCEMENT AND DURATION

1. This designation may be cited as the Nottingham City Council Designation for an Area for Additional Licensing of Houses in Multiple Occupation 2018.
2. This designation is made on [date] 2018 and shall come into force on 1 January 2019
3. This designation shall cease to have effect on 31 December 2023 or earlier if the Council revokes the scheme under section 60 of the Act.

AREA TO WHICH THE DESIGNATION APPLIES

4. This designation shall apply to the areas delineated and shaded red on the map at Annex A.

APPLICATION OF THE DESIGNATION

5. This designation applies to all HMOs within the area described in paragraph 4 unless -
 - (a) the building is of a description specified in Annex B (Buildings that are not HMOs for the purpose of the Act - other than Part 1)
 - (b) the HMO is subject to an Interim or Final Management Order under Part 4 of the Act
 - (c) the HMO is subject to a temporary exemption under section 62 of the Act;
 - (d) the HMO is required to be licensed under section 55 (2) (a) of the Act (mandatory licensing) , or
 - (e) the HMO is of a type which complies with an Approved Code of Practice under the The Housing (Codes of Management Practice) (Student Accommodation) (England) Order 2010 (or any Order subsequently amending or replacing the same) and which are administered by ANUK
 - (f) HMOs as defined by Section 257 of the Act (certain converted blocks of flats)

EFFECT OF THE DESIGNATION

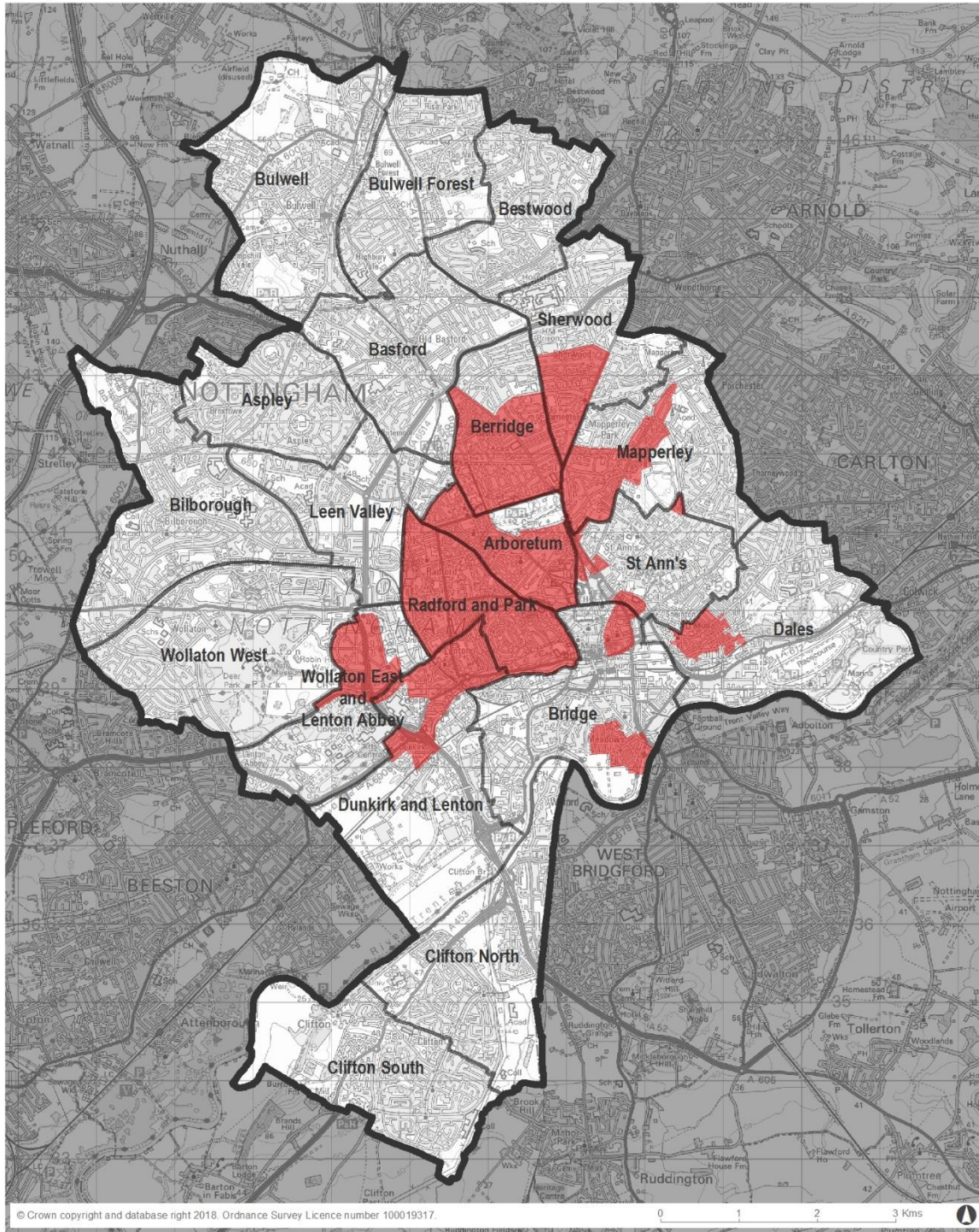
6. Subject to sub paragraphs 5(a) to (e) every HMO of the description specified in that paragraph in the area specified in paragraph 4 shall be required to be licensed under section 61 of the Act.
7. Nottingham City Council will comply with the notification requirements contained in section 59 of the Act and shall maintain a register of all houses registered under this designation, as required under section 232 of the Act.

This Deed is given under the Common }
Seal of NOTTINGHAM CITY COUNCIL:

Authorised Signatory

Date:

Proposed Designation for Additional HMO Licensing 2019-2023

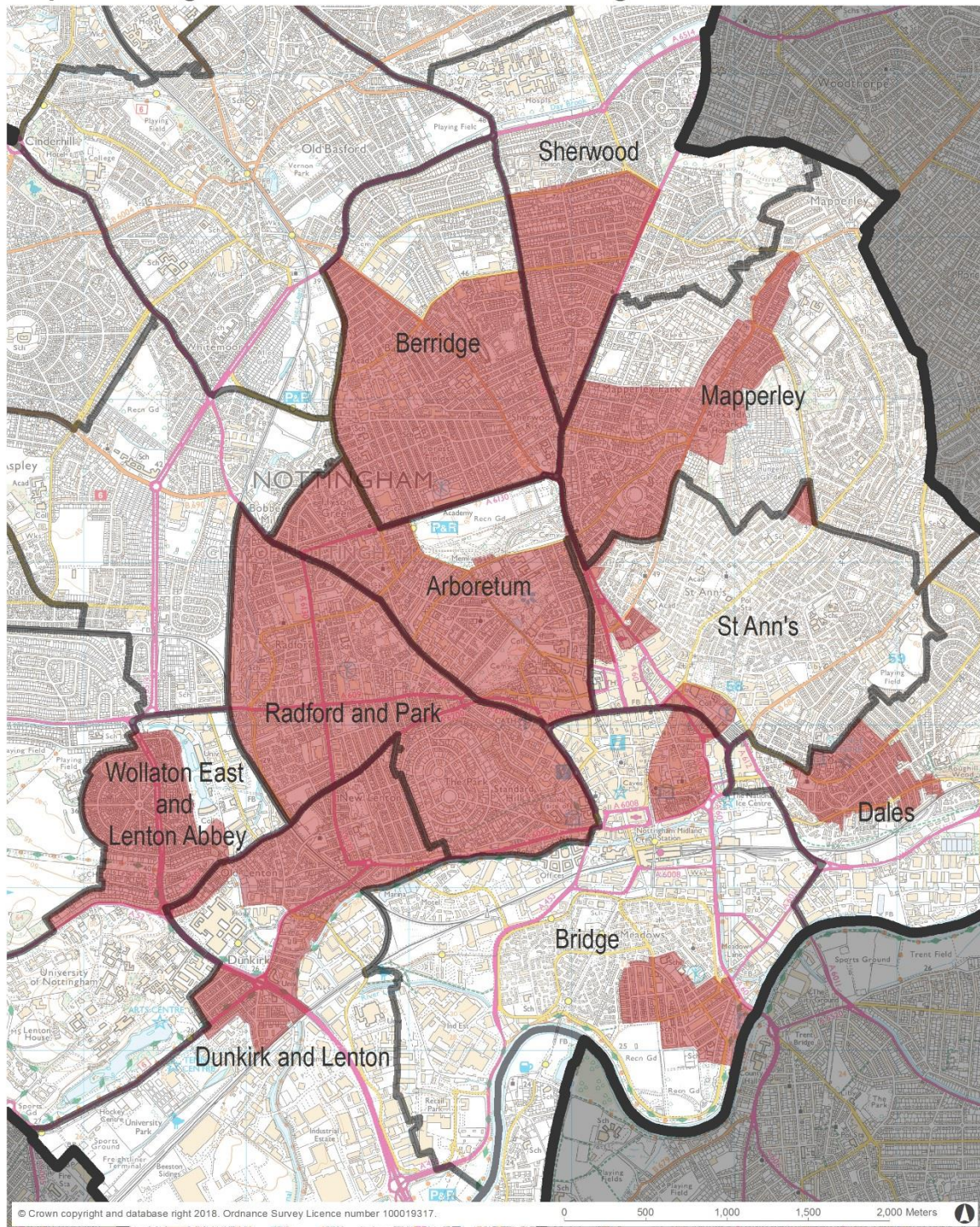


- Proposed Designation for Additional HMO Licensing 2019-2023
- Nottingham City boundary
- Nottingham City Ward boundaries



Appendix 2

Proposed Designation for Additional HMO Licensing 2019-2023



-  Proposed Designation for Additional HMO Licensing 2019-2023
-  Nottingham City boundary
-  Nottingham City Ward boundaries





AREA 7 COMMITTEE - Wollaton West, Wollaton East & Lenton Abbey
04/06/2018

Title of paper:	Nottingham City Homes Update and Approvals	
Director(s)/ Corporate Director(s):	Nick Murphy, Chief Executive of Nottingham City Homes	Wards affected: Wollaton East and Lenton Abbey & Wollaton West.
Report author(s) and contact details:	Anthony Slater-Davidson, Decent Neighbourhoods Manager, Nottingham City Homes Anthony.Slater-davidson@nottinghamcityhomes.org.uk , Paul Howard, Area Housing Manager, Nottingham City Homes Paul.Howard@nottinghamcityhomes.org.uk	
Other colleagues who have provided input:	Alix Dale Communications Officer; Lisa Dawkins Tenant and Community Involvement Manager	
Date of consultation with Portfolio Holder(s) (if relevant)	N/A	
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development	<input type="checkbox"/>	
Schools	<input type="checkbox"/>	
Planning and Housing	x <input type="checkbox"/>	
Community Services	<input type="checkbox"/>	
Energy, Sustainability and Customer	<input type="checkbox"/>	
Jobs, Growth and Transport	<input type="checkbox"/>	
Adults, Health and Community Sector	<input type="checkbox"/>	
Children, Early Intervention and Early Years	<input type="checkbox"/>	
Leisure and Culture	<input type="checkbox"/>	
Resources and Neighbourhood Regeneration	x <input type="checkbox"/>	
Summary of issues (including benefits to customers/service users):		
The report provides updates on key issues and themes which link back to local priorities and the strategic themes for Nottingham City Homes.		
The reports provide summary updates on the following key themes:		
<ul style="list-style-type: none"> • Capital Programme and major work; • area regeneration and environmental issues; • key messages from the Tenant and Leasehold Congress; • area performance; • good news stories and positive publicity. 		

Recommendation(s):	
1	To note and comment on the update and performance information in Appendices 1 and 2.
2	To note the allocation of funds for 2017/18, detailed in Appendix 3.
3.	To approve the Area Capital Programme funding request set out in Appendix 3.

1. REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)

- 1.1 The Nottingham City Homes Update provides a descriptive and statistical picture of what is happening at an area level and invite community representatives to comment, debate, and challenge and identify how they can add value to improve their neighbourhoods.
- 1.2 The update also monitors progress in the wards and acts as a catalyst for debate about the key performance issues impacting upon the ward on a quarterly basis.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Nottingham City Homes previously reported on performance at local Area Panels that sat below the respective Area Committees. These panels were attended by local residents, local Councillors and partner agencies.
- 2.2 Nottingham City Homes has a goal to 'create homes and places where people want to live' and to give tenants and leaseholders an input in shaping what happens in their area. The Nottingham City Homes Update and Performance Report is one of a number of initiatives that increases the transparency and accountability of the Company's performance.
- 2.3 Following the decision for Nottingham City Homes reps to attend Area Committee, it was decided to provide the Nottingham City Homes Update Report to Area Committee. Appendices 1 and 2 provide the latest performance position for the committee to note and comment on.
- 2.4 Appendix 3 outlines the remaining capital budget for this area for noting and provides detail of any schemes that require approval by the Committee.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

None

4 FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)

Budgets are allocated on a yearly basis for each ward and there is an obligation on Nottingham City Homes to ensure that funds are allocated to projects within these budget requirements

5 RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)

None

6 EQUALITY IMPACT ASSESSMENT (only include if required by NCH)

6.1 Has the equality impact been assessed?

No



7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

None

8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

None

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NCH update report

Time: 5.00pm

Date: 4 June 2018

Presented by: Paul Howard

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	Item	Executive Summary / Key Points	For information or decision
1	Capital Programme & major works	<p>Improvement works continue with kitchen, bathroom, window and door replacements as well as roofs where applicable.</p> <p>Grander Designs work- consultation with residents is underway to find a suitable location for a new scooter store at Aspinall Court and work will be programmed in shortly</p>	Information
2	Area Regeneration and Environmental Issues	<p>Decent Neighbourhoods</p> <p>Wollaton East and Lenton Abbey.</p> <p>The Decent Neighbourhoods Team is currently planning a planting project to the Hathern Green area of this ward in conjunction with residents. We have recently installed a bike rack at the Sheila Roper Centre to meet the requirements of the users of the facility. We are also looking at installing security gates to 31 – 33 Meriden Avenue to help with security issues.</p>	Decision

		<p>We are also installing a 1800mm high Palisade fencing and a single gate to the rear of Wensor Avenue and the allotments.</p> <p>Wollaton West.</p> <p>The Decent Neighbourhoods Team are installing replacement steel knee rail at Capitol Court as the current timber fencing is old and looks unsightly. This will improve the visual appearance in line with the recent resurfacing works we have undertaken at the scheme.</p> <p>Avant Homes/Martin's Reach- Radford Bridge Allotment site- NCH(RP) will be having 14 units on the site when site is completed</p>	
3	<p>Key messages from the Tenant and Leasehold Congress</p>	<p>The NCH Make a Difference fund</p> <p>We aim to inspire and support local community groups to make a difference through projects that will have a lasting and positive impact in communities. Groups can apply for between £250 and £2,000 of funding. It's available to tenants' and residents' associations or local community groups who, for example, may want to deliver an event or activity or kick start a community project. Ideally, we look to support projects, events and initiatives that contribute towards improving the lives of our residents in different ways. If you know of any groups that may benefit from this funding, please encourage them to email involved@nottinghamcityhomes.org.uk with a brief outline of what they'd like to do.</p> <p>Tenant Involvement Recognition</p> <p>NCH have won the UK Housing Award for Excellence in Tenant Involvement, for the way in which we include tenants in decision making from Board level down.</p>	X

		<p>We also won the TPAS Central Region award for Excellence in Tenant Engagement and will go forward to the TPAS National Awards Final.</p> <p>The work done has been recognised at national level.</p> <p>Tenant and Leaseholder Awards 2018</p> <p>Our Tenant and Leaseholder Awards shine a light on the many unsung heroes who make our neighbourhoods great places to live. The winners of our 2018 Awards have been announced – showcasing the tremendous work residents and groups do across the city.</p> <p>To find out who the winners were visit http://www.nottinghamcityhomes.org.uk/get-involved/tenant-awards/</p> <p>Nominations for the 2019 awards are now open, and you can make your nomination until Friday 30th November.</p> <p>Best Garden Competition</p> <p>Nottingham’s Best Garden Competition has been held every year for more than 80 years</p> <p>The 2018 competition is now open for entries and the categories are:</p> <ul style="list-style-type: none">• Area categories• Best container display• Best community garden• Best edible garden	
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		<ul style="list-style-type: none"> • Best school garden <p>For more information on entering contact Tenant and Leaseholder Involvement Team on 0115 7469100, email involved@nottinghamcityhomes.org.uk</p> <p>Become a Street and Block Champion</p> <p>We have over 90 Street and Block Champions helping to make their neighbourhood a better place to live by being a champion for their street or block – but we want to have many more!</p> <p>Find out more by visiting the website or calling the Tenant and Leaseholder Involvement Team 0115 7469100</p> <p>http://www.nottinghamcityhomes.org.uk/get-involved/help-improve-your-neighbourhood/love-my-place/</p>	
4	Tenant and Residents Associations updates	<p>LARA</p> <p>LARA – Lenton Abbey Residents Association – next meeting Wednesday 6th June 6.30pm, Sheila Roper Centre</p> <p>Parent and Toddlers group on Tuesdays 1-2.45pm</p> <p>Afterschool Play session on Tuesdays 3.30-5pm Sheila Roper Centre</p>	X
5	Area Performance Figures	See Appendix 2	X









6	<p>Good news stories & positive publicity</p>	<p>NCH won three awards at the recent Housing Awards ceremony including the coveted Landlord of the Year award. The panel particularly focused on tenant involvement for example in our community mediation service and also the composition of our board and levels of tenant satisfaction.</p> <p>Last corporate plan has concluded with and some of the achievements include:</p> <ul style="list-style-type: none"> • Record level of satisfaction with asb service • Continuing improvements in standard of stock across the city • Setting up of subsidiary to manage market rent properties • 647 new homes built or under construction • Refurbished 30 of our Independent Living Schemes to a higher standard • Delivered a successful fit in the community programme to improve the health and well-being of residents • Introduced street and block champions <p>Staffing- Luke Walters, former HPM for the WELA ward has been successful in securing a permanent management position and has been promoted.</p> <p>Tenant Academy</p> <p>The Tenant Academy prospectus for the period from March to June 2018 is still available:</p>	X
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		<p>http://www.nottinghamcityhomes.org.uk/get-involved/tenant-academy/</p> <p>Upcoming courses include:</p> <ul style="list-style-type: none">• Basic bookkeeping – 14 June, bookable online• Money Management – 13th June, 10am – 3pm at Nottingham Community Housing Association Mansfield Road, NG1 3GY• Practical DIY skills – 15th June and 12 October, bookable online• Surplus cook and eat lessons – 19 July, bookable on line <p>Fit in the Community – Fitness Sessions</p> <p>SweatFit – Saturdays, 11.00 – 1.00pm at Lenton Abbey Park A guided bike ride, 1st Saturday of each month, 12.00 – 1.00pm Line Dancing, Monday 1.00 – 2.00pm at Wollaton Park Centre</p>	
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Area report - Wollaton East/Lenton Abbey and Wollaton West

Generated on: 16 May 2018

AC7-1 Anti-social behaviour

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
% of ASB cases resolved by first intervention – Central region <i>Note: This PI monitors the ability of the HPM to select the correct first intervention.</i>	85%	85.09%			95.92%	94.21%	Figure has increased since last year and reflects careful case management
% of ASB cases resolved – Central region <i>Note: This PI measures the proportion of ASB cases NCH has successfully resolved. Data for this PI is not available by ward and is reported by Housing Office.</i>	99%	93.86%			97.96%	97.89%	There have been a couple of cases where residents have disengaged from the process for personal reasons. These cases are marked off as unresolved
Number of new ASB cases – Central region <i>Note: Data for this PI is only available by Housing Office.</i>		92			129	129	Reduction in overall number of cases
Tenant satisfaction with the ASB service	85.00%	87.25%			86.53%	73.45%	The percentage of customers either very or fairly satisfied with how their case of anti-social behaviour (ASB) was handled in Q4 2017/18 is 85%. 2017/18 year end 87% of customers surveyed are either

Appendix 2







<p><i>Note: . Overall tenant satisfaction with the ASB service - The average score (Percentage) for each survey question. Data for this indicator is not available by ward..</i></p>						<p>very or fairly satisfied with how their case of anti-social behaviour was handled. This has exceeded the year-end target and Corporate Plan target of 85%.</p> <p>We are continuing to contact customers by telephone and this has continued to give better quality information about the service provided. 69 Surveys were completed during Q4, this is an improvement on the number of surveys completed when compared with Q3. During 2017/18 204 surveys were completed in total, this is a slight increase when compared with 193 surveys completed in 2016/17.</p> <p>Satisfaction with the outcome of the case and being kept up-to-date is below target for Q4; however, it is pleasing to see that on the whole for 2017/18 satisfaction with being kept up to date has exceeded 85%. We will continue to have a strong focus on managing expectations in relation to case outcomes and focus on providing timely good quality information and updates throughout the case. Area Housing Managers will continue to drive high-quality case management through monthly case supervision.</p> <p>It is pleasing to see that during 2017/18 90% of customers surveyed are either very or fairly willing to report anti-social behaviour to Nottingham City Homes in the future; this indicates that there is a level of confidence in reporting ASB to Nottingham City Homes. Customer's surveyed rating the quality of advice and information provided as either very or fairly satisfied is 88%.</p> <p>Throughout 2017/18 the noise smartphone app continued to receive a positive reception from customers. It is improving the quality of noise nuisance reporting and enables Housing Patch Mangers to quickly assess complaints of noise nuisance and intervene swiftly.</p> <p>Mediation continues to be used to address a range of ASB issues. Referrals have covered cases including household noise, loud music, pet nuisance, parking issues and boundary disputes.</p> <p>Highlights of positive feedback received in Q4:</p> <p>"Great, [HPM] responded very quickly and kept up to date with what was happening"</p> <p>"Absolutely brilliant from start to finish. Very impressed with NCH keeping me in the loop and very happy with</p>
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Appendix 2

								HPM". "HPM dealt with it really quickly. Actually I was surprised, I thought it would go on for ages. I was really pleased". "HPM was brilliant, no asb since HPM resolved it. HPM was constantly following up to make sure I was ok, and was bang on".
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Appendix 2

AC7-2 Repairs

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>% of repairs completed in target – AC - Wollaton East/Lenton Abbey and Wollaton West</p> <p><i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i></p>	96%	93.69%			95.19%	95.18%	
<p>% of repairs completed in target – Wollaton East & Lenton Abbey Ward</p> <p><i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i></p>	96%	93.76%			94.94%	94.89%	
<p>% of repairs completed in target – Wollaton West Ward</p> <p><i>Note: This PI monitors the proportion of repairs being completed within agreed timescales.</i></p>	96%	93.43%			96.22%	96.33%	







Appendix 2

AC7-3 Rent Collection

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>% of rent collected</p> <p><i>Note: This PI measures the amount of rent collected (including tenant arrears) as a percentage of rent due for the current year. Data for this indicator is not available by ward and is reported city wide.</i></p> <p><i>Trend shows as improving if value is over 100% as arrears are decreasing.</i></p>	100%	100.56%			100.29%	100.25%	<p>The target of 100% collection rate has been achieved again this year, at 100.56% this shows an improvement on the position last year when 100.29% was the final out turn. The overall arrears figure has reduced by £69,000 over the course of the financial year, despite the challenges of the continued welfare reform measures. The rents team will continue to support tenants affected by the benefit cap, bedroom tax and Universal Credit to ensure collection levels remain within target.</p>
<p>% of tenancies ending due to eviction</p> <p><i>Note: This PI monitors the percentage of tenants being evicted due to rent arrears and is reported citywide.</i></p>	0.43%	0.37%			0.36%	0.43%	<p>We are below target and have carried out less evictions that at this point last year. We have evicted 76 tenants for rent arrears so far this financial year. At the same point last year we had evicted 83. We continue to focus on tenancy sustainment and supporting our tenants who find themselves in financial difficulty.</p>

Appendix 2

AC7-4a Empty properties - Average relet time







Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Average void re-let time (calendar days) – AC - Wollaton East/Lenton Abbey and Wollaton West</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	21.73			11.15	11.2	Void performance summary: There are currently 6 empty properties in the Area Committee 7 area. The average time to relet properties in the Area Committee 7 area is 25 days. There have been 31 new lettings this year. The city wide time to let empty properties is 26. Our voids processes have recently undergone a review. In the long term this should result in an improvement in performance. There are still some long term/hard to let properties in the system which have an adverse effect on performance. The longest a property has been empty in this area is 4 weeks. The lettings service houses around 200 families each month around the city.
<p>Average void re-let time (calendar days) – Wollaton East & Lenton Abbey Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	26.71			20.17	15.3	Void performance summary: There are currently 5 empty properties in the Wollaton East & Lenton Abbey ward area. The average time to relet properties in the Wollaton East & Lenton Abbey ward area is 23 days. There have been 20 new lettings this year. The city wide time to let empty properties is 26. Our voids processes have recently undergone a review. In the long term this should result in an improvement in performance. There are still some long term/hard to let properties in the system which have an adverse effect on performance. The longest a property has been empty in this area is 3 weeks. The lettings service houses around 200 families each month around the city.
<p>Average void re-let time (calendar days) – Wollaton West Ward</p> <p><i>Note: This PI measures how long it takes NCH to re-let empty properties from the end of the old tenancy to the start of the new tenancy</i></p>	25	29.75			11.35	5.33	Void performance summary: There are currently 1 empty properties in the Wollaton West ward area. The average time to relet properties in the Wollaton West ward area is 29 days. There have been 11 new lettings this year. The city wide time to let empty properties is 26. Our voids processes have recently undergone a review. In the long term this should result in an improvement in performance. There are still some long term/hard to let properties in the system which have an adverse effect on performance. The longest a property has been empty in this area is 4

Appendix 2

<i>tenancy</i>								weeks. The lettings service houses around 200 families each month around the city.
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Appendix 2

AC7-4b Empty properties - Lettable voids

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
Number of lettable voids – AC - Wollaton East/Lenton Abbey and Wollaton West <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		2			3	3	
Number of lettable voids – Wollaton East & Lenton Abbey Ward <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		1			2	1	
Number of lettable voids – Wollaton West Ward <i>Note: Lettable voids are empty properties available for re-letting. They will receive repair work and then be re-let to a new tenant.</i>		1			1	2	

Appendix 2

AC7-4c Empty properties - Decommissioning







Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
<p>Number of empty properties awaiting decommission – AC - Wollaton East/Lenton Abbey and Wollaton West</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		0			0	0	
<p>Number of empty properties awaiting decommission – Wollaton East & Lenton Abbey Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be re-let and includes those being decommissioned and / or demolished.</i></p>		0			0	0	
<p>Number of empty properties awaiting decommission – Wollaton West Ward</p> <p><i>Note: This PI shows the number of empty properties which will not be</i></p>		0			0	0	

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<i>re-let and includes those being decommissioned and / or demolished.</i>							
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Appendix 2

AC7-5 Tenancy sustainment

Performance indicator and definition	Target	2017/18			2016/17	2015/16	Latest Note
		Value	Status	Long Trend	Value	Value	
Percentage of new tenancies sustained - AC - Wollaton East/Lenton Abbey and Wollaton West <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96%	100%			100%	97.62%	No tenancy failures in last quarter
Percentage of new tenancies sustained - Wollaton East & Lenton Abbey Ward <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	100%			100%	96.67%	No tenancy failures in last quarter
Percentage of new tenancies sustained - Wollaton West Ward <i>Note: This PI measures the number of new tenants who are still in their tenancy 12 months later.</i>	96.5%	100%			100%	100%	100% off a low sample size; NCH has limited stock in this ward

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APPENDIX 3

Area	Ward	Actual Budget (including carry over from 2017/18)	Schemes Approved	Schemes Committed	Schemes De Committed	Remaining Budget
7	Wollaton West	£18,359.46	£0	£0	£0	£18,359.46
7	Wollaton East & Lenton Abbey	£64,842.49	£0	£0	£0	£64,842.49

Address	Request	Reason	Nottingham City Homes Officer	Cost	Approval
Capitol Court – Wollaton West	Replace the current dilapidated timber knee rail fencing around the complex with new steel knee rail fencing.	Current fencing looks unsightly and neglected.	Leanne Hoban	£9,650.00	Approval
31 – 33 Meriden Avenue –WELA	Supply and installation of a 1800mm vertical bar gate with a lock	Security purposes	Leanne Hoban	£450.00	Approval
8 – 12 Wensor Avenue - WELA	Supply and install a 1800mm high Palisade fencing and a single gate to the rears of Wensor Avenue and the allotments.	Security purposes	Leanne Hoban	£895.00	Approval
45 Woodside Road	Phase 3 hardstanding project – fit hardstanding and carry out associated works to address. Property missed off previous phase.	Improve visual appearance of the area	Leanne Hoban	£6960.00	Approval

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Area Based Grant Programme

Area 7

(Lenton Abbey, Wollaton East & Wollaton West)

Castle Cavendish Delivery Plan 2018-19

Castle Cavendish is the Area Lead Organisation for the VCS in Area 7 (Lenton Abbey, Wollaton East and Wollaton West Wards). For 2018-19 it continues to work in partnership with a range of delivery partners across 4 main themes:

- **Children & Young People**
- **Supporting the local VCS**
- **Community Hubs**
- **Local Priorities**

Following the Council's approval of the 2018-19 Budget, an allocation of **£34,219** has been awarded to Castle Cavendish for Area 7. An initial financial review of 2017-18 has revealed that there has been an under-spend of **£13,655** which will be carried forward, making a total of **£47,874** of available funds for the 2018-19 Area 7 Programme.

To manage the Area 7 Grant Programme, Castle Cavendish will use the 7% management fee agreed by the City Council (based on the 2018-19 grant allocation of **£34,219**) of **£2,395**.

The Delivery Plan attached sets out a list of aims against each theme, our approach to delivery, including our provision through delivery partners and any "in-house" provision, along with the distribution of funds. A final section provides our Key Targets, which includes our outputs and outcomes we aim to deliver, alongside the main goals we are pursuing.

1. Children & Young People

Aims:

- Support diversionary provision across the available facilities within the area, in proportion to the population distribution of young people;
- Ensure a fair and balanced representation of youth provision that reflects the area's diversity;
- Offer extra in-school support for Key Stage 2 aged children to ensure they are able to make positive choices, enabling them to realise their full educational potential; and
- Support diversionary activities which enhance the health & wellbeing of young people and provide creative outlets for self-expression.

Approach:

Castle Cavendish will support diversionary provision for children & young people across both wards of Area 7, focussing on ensuring continuity, stability, and reducing duplication or overlap by effective co-ordination with the City Council and other providers working in the area.

Diversions Provision:

We propose to continue developing our core diversionary provision offer by extending the existing Service-Level Agreements we have with the Delivery Partners listed below:

- **AJ Sports**
- **The Pythian Club**
- **Wollaton Youth Club**

Delivery Partners will be set new outcomes & output targets based on a review of their 2017-18 performances. Grants will be awarded to enable delivery of Diversionary provision on a weekly basis across the 39 weeks of term-time throughout the school calendar.

School Holiday Activities

In previous years, we have facilitated a hugely successful Summer Events & Activities Programme. For 2018-19 we are expanding this programme to encompass all of the school holidays. Through the same open-bidding process, grants of up to £1,500 will be available to local VCS groups for delivery of events, projects and other activities to take place during school holidays, with widespread publicity campaigns to promote all activities.

Targeted Support:

Castle Cavendish will look to continue to play an important role in the Area 7 Multi-Agency Young People's Panel, referring young people into our existing delivery partners and other organisations as necessary who have the appropriate expertise and connections (or choose from a bank of other specialist organisations) to deliver targeted services in the local area.

In addition, we will continue to support the work being delivered at Firbeck Academy by local charity **Think Children** who are working with children in need of additional behavioural, emotional or social support in school.

Distribution of Funds:

Proposed Service	Externally Commissioned	In-house Provision
Diversions Provision	£17,229	N/A
School Holiday Activities	£13,750	N/A
Targeted Support	£2,500	N/A
Totals	£33,479	N/A

2. Supporting the local VCS

Aims:

It is felt that the key requirements for the growth and development of the Voluntary & Community Sector (VCS) in Area 7, centres on 4 main areas of support:

- **Funding** – In this age of austerity and cutbacks, many VCS groups need our support to access external funding, through application to local and national funding bodies, other forms of fundraising such as donations and innovative new ways of generating income, like crowd-funding.
- **Governance** – It is important that VCS groups have effective governing documents in place alongside policy & procedures that are up-to-date and properly adhered to.
- **Lifeboat Support** – Many VCS groups are going through challenging times, so it is essential that there is a dedicated and accessible “in crisis” support service available
- **Sharing Best Practice** – A forum for sharing ideas and knowledge on best practise is currently needed more than at any other time before and is critical for the continued development of the VCS.

Approach:

Utilising a proportion of the Area 7 Grant combined with our own resources and expertise we will provide a range of support services delivered directly from Castle Cavendish, along with supporting the costs of specialist functions through other funding providers.

Local VCS Advice Service:

Over the past 2 years we have expanded our role to provide high-quality advice and support to various VCS groups on an ad-hoc basis. This has allowed us to establish impartial and trusting working relationships with our Area 7 Delivery Partners, enabling us to gain an in-depth knowledge of their activities and accomplishments.

We now we want to use this opportunity to deliver a local VCS advice service that is specifically attuned to the requirements and needs of VCS groups in Area 7. We will support groups in the following areas:-

- Diagnostic Action Planning
- Setting-up & Formation
- Governance Support
- Organisational Development
- Trading & Tender Readiness
- Funding Advice & Investment Readiness
- Developing Local Volunteering Opportunities

Specialist VCS Support:

We would look to engage accredited providers (such as NCVS) for specific free training for VCS groups, as and when required.

Distribution of Funds:

Proposed Service	Externally Commissioned	In-house Provision
Local VCS Advice Service	-	£2,500
Project development & Support	-	£3,500
Totals	-	£6,000

3. Core Support for Community Hubs

Aims:

To support the development of 2 Community Hubs:

- **Wollaton Vale Community Centre**
- **Sheila Roper Centre**

Local Community Centres should be able to function as a hub for all of the diverse communities in the area. By providing core support for the above centres and focusing resources in these key locations we feel that Community Hubs will be able to maximise their reach and impact by hosting activities that support the key local priorities in the Area 7 Grant Programme.

Approach:

We will work to an agreed Service Level Agreement with each centre to ensure that we have a shared understanding of what activities will be supported throughout the year. As well as awarding grants to financially support them, each Community Hub will also benefit from having access to Castle Cavendish's extensive experience and expertise in property management. We will work closely with the associations running the centres, enabling them to explore ways to maximise their income and helping to them to become financially viable organisations with sustainable business models.

Distribution of Funds:

Proposed Service	Externally Commissioned	In-house Provision
Wollaton Vale Community Centre	£1,000	-
Sheila Roper Centre	£1,000	-
Totals	£2,000	-

4. Local Priorities

Aims:

Following consultation with VCS groups and taking into account the statistical information, we have focused on 5 issues that have a real effect on Area 7:

- **Loneliness & Isolation** - among senior citizens and other socially excluded groups
- **Employment & Skills Support** for young people from some of the new and emerging communities (i.e. African, Eastern European and Roma);
- **Community Cohesion** - tension between new and existing communities, issues between students and permanent residents and inter-generational differences
- **Health & Wellbeing** - physical, mental and emotional health
- **Crime & Community Safety** - particularly for young people

Approach:

The main emphasis will be on supporting existing services to expand or reach a new client base, through a discretionary grant (max. £1,000 per group), which is open to applications from small VCS groups. We would encourage applications to fund activities which already have partial funding in place. It is anticipated that local VCS organisations would be invited to submit applications. An indicative list of relevant projects is shown below:

Community Eating Projects:

We feel that supporting projects that serve free or cheap food helps to tackle food poverty. Not only that but providing a place for people to eat together and socialise can also have a major impact in people's lives by reducing isolation and loneliness, supporting people with low level mental health issues, improving community cohesion and social inclusion.

Befriending Schemes:

This would apply to mainly senior citizens, and would again link through to the needs and issues affecting that age group. Existing examples: Resident's Groups which organise specific regular activities, such as coffee mornings.

ESOL Conversation Classes:

With many new and emerging communities choosing to settle in Area 7, it is proposed that we enhance the current employability support offer with provision for ESOL by supporting the setting up of small scale "informal conversational classes" at the Community Hubs.

Family Learning Sessions:

We will look to support groups that help to build self-esteem and confidence, particularly in adults and children from disadvantaged groups.

3. Distribution of Funds:

Proposed Service	Externally Commissioned	In-house Provision
Grants to local VCS Groups	£4,000	-
Totals	£4,000	-

Key Targets

Quantitative Monitoring

Output Measurements	Q1	Q2	Q3	Q4	Total
Children & Young People					
Diversionary youth provision hours delivered (Term-Time only)	60	48	66	72	246
Targeted provision hours delivered	16	12	18	20	66
Children & Young People's School holiday sessions delivered	4	25	4	2	35
VCS Support					
Local organisations accessing diagnostic action planning	1	1	1	1	4
Local organisations accessing funding and tender support	1	1	1	1	4
Local organisations accessing advice on governance and volunteering opportunities	1	1	1	1	4
Local Priorities					
Community projects addressing local priorities	1	1	1	1	4

Qualitative Monitoring:

Output Measurements	Q1	Q2	Q3	Q4	Total
Children & Young People					
YP engaged and supported through diversionary activity	90	100	110	120	120
YP engaged and supported through targeted activity	8	8	8	8	8
YP engaged and supported through holiday activities	30	270	270	270	270
VCS Support					
Local organisations improving governance arrangements	1	1	1	1	4
Local organisations improving financial capability	1	1	1	1	4
Local Priorities					
Number of local organisations supported to provide activities	1	1	1	1	4
Local residents attending community activities	40	60	30	20	150
Direct beneficiaries associated with community projects	12	12	12	12	48
People involved in local organisations trained and supported	3	3	3	3	12

Main Goals:

It is anticipated that the Area Based Programme in Area 7 will enable the local VCS to work alongside other sectors to:

- **Reduce crime and improve community safety** by:
 - Reducing incidents of young people involved in criminal behaviour
 - Reducing incidents of anti-social behaviour
- **Improve employment levels** by:
 - Increasing the educational attainment of children
 - Improving the employability of residents

- **Improve the social infrastructure and community cohesion** by:
 - Reducing the propensity of VCS organisations closing down
 - Increasing levels of funding for VCS organisations
 - Increasing attendance at community hubs
 - Increasing the range of community events
 - Increasing levels of participation and involvement in community initiatives

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WOLLATON AND LENTON ABBEY AREA 7 COMMITTEE**4TH JUNE 2018**

Title of paper:	AREA CAPITAL FUND REPORT	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Wollaton East And Lenton Abbey and Wollaton West
Report author(s) and contact details:	Lylse-Anne Renwick Neighbourhood Development Officer Wollaton West Ward 0115 8764488 lylse-anne.renwick@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Heidi May Head of Neighbourhood Management 07983718859 heidi.may@nottinghamcity.gov.uk Nancy Hudson Capital Programmes Co-ordinator 0115 876 5633 nancy.hudson@nottinghamcity.gov.uk	
Date of consultation with Portfolio Holder(s) (if relevant)	N/A	
Relevant Council Plan Strategic Priority:		
Strategic Regeneration and Development		X
Schools		
Planning and Housing		X
Community Services		
Energy, sustainability and Customer		X
Jobs, Growth and Transport		X
Adult, Health and Community Sector		X
Children, Early Intervention and Early Years		
Leisure and Culture		
Resources and Neighbourhood Regeneration		X
Summary of issues (including benefits to citizens/service users):		
This report provides Councillors with the latest spend proposals under the Area Capital Fund including highways and footways.		
Recommendation(s):		
1	Note the monies available to Wollaton East and Lenton Abbey and Wollaton West Wards as outlined in Appendix 1.	
2	That the Area Capital programmes of schemes for Wollaton East and Lenton Abbey and Wollaton West, as set out in Appendix 1, be approved.	

1. REASONS FOR RECOMMENDATIONS

- 1.1 The Nottingham LTP 2011-2026 maintains a commitment to deliver local transport improvements across Nottingham's Neighbourhoods and prioritises small scale transport improvements of importance to local communities.
- 1.2 As part of the budget process Nottingham City Council approved at the Executive Board meeting on 20th February 2018 an LTP capital allocation of £1.25 million citywide between 2018-19 which was approved. At the same meeting a citywide allocation of General Fund Element (public realm) of £480,000 was agreed.

2. BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 The Area Capital Programme was established in 2006 to improve the environment of the neighbourhoods and to create a sense of place for residents in order to improve the quality of life of local people.
- 2.2 Resources are allocated from the Nottingham City Council General Fund, the Local Transport Plan (LTP) and from the Housing Revenue Account.
- 2.3 The programme of works is a rolling programme. There have been instances where schemes are started, with strong community involvement and interest, only to be altered at a later stage due to changing circumstances such as economic conditions and changes in land values.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 None

4. FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 Bringing together the various strands which form part of the Area Capital Programme enables the City Council to respond effectively in delivering on public realm improvements as identified by local people.

5. LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 A risk register has been produced which is regularly monitored.

6. STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY).

- 6.1 None

7. EQUALITY IMPACT ASSESSMENT

7.1 An EIA is not required as this is not a new or changing policy, service or function.

8. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

7.1 Highways Framework Agreement.

9. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

9.1 Executive Board Report, 20 February 2018, as part of Item 6, Medium Term Financial Plan 2018/19--2021/22, under Annex 3, Capital Programme.

These details can be found here:

<http://committee.nottinghamcity.gov.uk/documents/b22452/Urgent%20Items%20-%20MTFP%20and%20Treasury%20Management%20Strategy%2020th-Feb-2018%2014.00%20Executive%20Board.pdf?T=9> on the following pages:

LTP (unchanged) – Local Transport Plan Programme Overview, Annex 3, Appendix C (p114 & 119)

General Fund (deduction of £270k from previous allocation of £750,000) – General Fund Capital Programme Quarter 3 Approvals, Annex 3, Appendix A (p106 of total).

Wollaton East & Lenton Abbey Area Capital 2018 - 2019 Programme

Wollaton East & Lenton Abbey LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Middleton Boulevard bollard	road safety	prioritised 22/05/18	£240			install bollard on Middleton Boulevard cycle path - lead service: Highway Maintenance
Middleton Boulevard trees	tree works	prioritised 22/05/18	£854			additional tree works on Middleton Boulevard - lead service: Parks & Open Spaces

Total LTP schemes* £1,094

Wollaton East & Lenton Abbey Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details
Woodside Road Environmental improvement	area improvement	prioritised 22/05/28	£10,000			environmental improvements as identified along Woodside Road - lead service: Neighbourhood Management

Total Public Realm schemes** £10,000

Wollaton East & Lenton Abbey Withdrawn schemes

Location	Type	Reason	Amount	Details
<i>No decommitments to date</i>				

Total Decommited*** £0

2018 - 2019 LTP allocation	£36,400
LTP carried forward from 2017 - 2018	£0
2018 - 2019 Public Realm allocation	£14,016
Public Realm carried forward from 2017 - 2018	£0
Total Available 2018 - 2019 ACF	£50,416
*Less LTP schemes	- £1,094
**Less Public Realm schemes	- £10,000
***Decommited funds	+ £0
Remaining available balance	£39,322
LTP element remaining	£35,306
Public Realm element remaining	£4,016

Wollaton West Area Capital 2018- 2019 Programme

Wollaton West LTP schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details

Total LTP schemes*

£0

Wollaton West Public Realm schemes

Location	Type	Councillor Prioritised / Area Committee Approved	Estimate	Estimated start date	Completed	Details

Total Public Realm schemes**

£0

Wollaton West Withdrawn schemes

Location	Type	Reason	Amount	Details
No decommitments to date				

Total Decommitted***

£0

2018 - 2019 LTP allocation	£31,900
LTP carried forward from 2017 - 2018	£1,303
2018 - 2019 Public Realm allocation	£12,224
Public Realm carried forward from 2017 - 2018	£14,716
Total Available 2018 - 2019 ACF	£60,143
*Less LTP schemes	- £0
**Less Public Realm schemes	- £0
***Decommitted funds	+ £0
Remaining available balance	£60,143
LTP element remaining	£33,203
Public Realm element remaining	£26,940

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WOLLATON AND LENTON ABBEY AREA 7 COMMITTEE

4TH JUNE 2018

Title of paper:	Ward Reports	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Wollaton West and Wollaton East & Lenton Abbey Wards
Report author(s) and contact details:	Lylse-Anne Renwick Neighbourhood Development Officer Wollaton West Ward 0115 8764488 lylse-anne.renwick@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Iffat Iqbal – Neighbourhood Management Operations Manager ifat.iqbal@nottinghamcity.gov.uk	
Date of consultation with Portfolio Holder(s) (if relevant)	Councillor Graham Chapman 12 th November 2015	
Relevant Council Plan Key Theme:		
Strategic Regeneration and Development		X
Schools		
Planning and Housing		
Community Services		X
Energy, Sustainability and Customer		
Jobs, Growth and Transport		X
Adults, Health and Community Sector		X
Children, Early Intervention and Early Years		X
Leisure and Culture		X
Resources and Neighbourhood Regeneration		X
Summary of issues (including benefits to citizens/service users):		
This report focusses on current priorities and issues facing the two wards within Area 7 and gives details of forthcoming events and activities. It also highlights the latest issues now being addressed through regular Neighbourhood Action Team (NAT) meetings.		
Recommendation(s):		
1	To note the progress on Ward priorities and other supporting information including the issues being addressed by each Neighbourhood Action Team, and upcoming opportunities for citizens to engage (Appendix 1 & 2)	

1 REASONS FOR RECOMMENDATIONS

- 1.1 Each Ward has agreed priorities which link to the City Council's current ambitions contained in the latest City Council Plan 2015 - 19. Actions for each priority are developed and led by appropriate service teams and partnerships. These priorities are updated for each Area Committee, taking into account discussions at NAT meetings and various groups and activities involving Councillors, residents, and local groups.

- 1.2 The events and activities detailed in the report take account of the work undertaken by Neighbourhood Development Officers (NDOs), with partner organisations, within the wards. It shows a range of activity in place across neighbourhoods to improve social cohesion and tackle priorities at a ward and area level.

2 BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 Each Ward manages a set of priorities and key issues through regular meetings of the NAT. These meetings are led by Neighbourhood Development Officers (NDOs) and supported by core partners including: Nottingham City Homes (NCH), Neighbourhood Policing, Community Protection, Early Help, City Services/Waste Management, Fire and Rescue Services, Employment and Skills, and Health.
- 2.2 Ward Councillors are also invited to participate in these meetings.
- 2.3 Ward priorities are identified through a range of sources including: Citizens, Councillors, Partners, and Officers and current issues will be updated for each area committee.
- 2.4 Area Committee Chairs will be invited to review the latest Ward Reports to ensure that the format is accessible for Councillors and community representatives and that there is sufficient consistency across all areas.
- 2.5 The current individual Ward priorities, Key Issues, and Opportunities for Engagement for Wollaton West and Wollaton East and Lenton Abbey Wards are shown in Appendices 1 and 2 respectively and will be updated for each Area Committee.

3 OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 None

4 FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 None

5 LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 None

6 STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

- 6.1 None

7 EQUALITY IMPACT ASSESSMENT

- 7.1 An EIA is not required as this is not a new or changing policy, service or function. Appendix 1 and 2 highlights forthcoming opportunities for citizens to engage in events and activities in their neighbourhoods

8 LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

- 8.1 None

9 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

- 9.1 None

Appendix 1- Wollaton West Ward Report

Safer Nottingham

Priority	Lead	Progress since last Area Committee																																																							
Prevention of Parking Issues	Traffic Management NAT Community Protection Neighbourhood Development Officer	<ul style="list-style-type: none"> New parking restrictions on Arleston Drive and Fernwood Crescent have been introduced. Action by Community Protection Team 																																																							
		<table border="1"> <thead> <tr> <th>STREET NAME</th> <th>VISITS</th> <th>VRM's</th> <th>PCN's</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Arleston Drive</td> <td>3</td> <td>3</td> <td>3</td> <td>School Easter break</td> </tr> <tr> <td>Glenwood Rd</td> <td>3</td> <td>2</td> <td>0</td> <td></td> </tr> <tr> <td>Fernwood Cst</td> <td>3</td> <td>2</td> <td>0</td> <td>93 Fernwood crescent casework completed</td> </tr> <tr> <td>Bramcote Lane</td> <td>2</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>Wollaton Vale</td> <td>0</td> <td>0</td> <td>0</td> <td>Junction protection have been monitored</td> </tr> <tr> <td>Wollaton Rise</td> <td>8</td> <td>12</td> <td>12</td> <td></td> </tr> <tr> <td>Harrow road</td> <td>13</td> <td>13</td> <td>12</td> <td></td> </tr> <tr> <td>St Thomas More close</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>Wollaton road</td> <td>8</td> <td>3</td> <td>3</td> <td>Rectory gardens / Tranby gardens also monitored during TTO enforcement</td> </tr> <tr> <td>St Leonard's Drive</td> <td>8</td> <td>7</td> <td>6</td> <td></td> </tr> </tbody> </table>	STREET NAME	VISITS	VRM's	PCN's	Remarks	Arleston Drive	3	3	3	School Easter break	Glenwood Rd	3	2	0		Fernwood Cst	3	2	0	93 Fernwood crescent casework completed	Bramcote Lane	2	0	0		Wollaton Vale	0	0	0	Junction protection have been monitored	Wollaton Rise	8	12	12		Harrow road	13	13	12		St Thomas More close	0	0	0		Wollaton road	8	3	3	Rectory gardens / Tranby gardens also monitored during TTO enforcement	St Leonard's Drive	8	7	6	
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Reduce Crime/Antisocial Behaviour/Fly-tipping/Graffiti	Neighbourhood Operations Manager/ Neighbourhood Development Officer/ Community Protection Officer/Police	<ul style="list-style-type: none"> Year to date crime has increased in the ward, 690 incidents (2016/17) compared to 833 incidents (2017/18) an increase of 143 (21%). Theft, 244 incidents (2016/17) compared to 333 incidents (2017/18) an increase of 89 (36%). Violence 100 incidents (2016/17) compared 149 incidents (2017/18) an increase of 49 (49%). The statistics are shared with partners and are being addressed, for example the NAT team, NDO/Police/CPO's are to carry out Crime Prevention Roadshows in the area on Bramcote Lane and Lambourne Drive where the team will be distributing, crime prevention leaflets, window alarms, shed alarms personal alarms, 																																																							

		<p>cycle locks, ultra violet pens and smartwater.</p> <ul style="list-style-type: none"> Youth antisocial behaviour has reduced 103 incidents (2016/7) compared to 85 incidents (2017/18) a reduction of 18 incidents (-17%). The Wollaton Vale Community Centre youth project has been extend as it has really made a change for the young people in the area. Places for People, the Social Landlords in the area have reported a significant drop in youth antisocial behaviour since the inception of the project. Other concerns for the Ward are graffiti, Year to date, 13 incidents in (2016/17) compared to 15 incidents in (2017/18) an increase of 2 incidents (15%), fly-tipping, Year to date 33 incidents in (2016/17) compared to 64 incidents in (2017/18) and increase of 31 (94%). The fly-tipping is mostly business fly-tip and this is being dealt with by the NAT team. Dog fouling, Year to date, 20 incidents in (2016/17) compared to 43 incidents in (2017/18) an increase of 23 incidents (115%). Plain cloths operation in the hotspots areas are to be carried out to combat the dog fouling issue together with additional lamp-post anti dog fouling stickers, also regular cleansing in the hotspots area will be carried out by the Fido machine.
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Neighbourhood Nottingham

Priority	Lead	Progress since last Area Committee
Residents Engagement:	Community Protection Officer/Ward Councillors/ Neighbourhood Development Officer	<ul style="list-style-type: none"> Wollaton Community Forum Meeting – Thursday 28th June 2018 – 7:00pm, Kingswood Methodist Church Hall Ward Councillors Surgeries – Councillor Battlemuch & Councillor Woodward – Wollaton Library 2nd Saturday of each month – 11:00am – 12:00pm and Wollaton Park Community Centre 4th Saturday of each month – 11:00am – 12:00pm. Councillor Armstrong – Wollaton Park Community Centre, Harrow Road, 2nd Saturday of each month and Wollaton Library 1st, 3rd and 4th Saturday of each month 11:00am – 12:00pm

Families Nottingham

Priority	Lead	Progress since last Area Committee
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Provide Crime Prevention Support for Residents in the Ward	Police/Neighbourhood Development Officer/Community Protection Team	<ul style="list-style-type: none"> Promoting the Neighbourhood Alert System, carry out crime prevention roadshows in the area, distribute letters with security information during Ward Walks which will help to increase resident's confidence in securing their property.
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Health Nottingham

Priority	Lead	Progress since last Area Committee
Support activities and services for the elderly to reduce loneliness	Energy Services Nottingham City Homes VCS Neighbourhood Management/Age Friendly Nottingham Support	<ul style="list-style-type: none"> Provide transport to the Wollaton Festival on the 8th July so that the elderly residents in two of the care homes who wish to attend can do so. Signposting Service e.g. Robin Hood Energy Scheme and other activities in the Community Centres and parks in the ward. Promotion of Best Foot Forward walking group which meet on Fridays at 10:00am in Wollaton Park has seen an increase in numbers.

Working Nottingham

Priority	Lead	Progress since last Area Committee
Promote Training and Employment Opportunities/Advice.	Economic Development Officers, Community Cohesion Officers, Lead Organisation - Castle Cavendish	<ul style="list-style-type: none"> Information regarding job opportunities and training are disseminated to partners on a monthly basis. Advertise of job clubs and work programmes which are delivered by the Lead Body Castle Cavendish is publicise.

Key current issues

- Crime, e.g. residential burglary in the Ward
- Dog fouling in identified areas
- Rubbish and litter lying around the ward in certain areas

Opportunities for citizens to engage - Forthcoming dates of events and activities:

- **Ward Walk** – 29th June – 10:30am – 12:00pm – Russell Drive area – meet outside of the new housing development – Avant Homes
- **Ward Walk** – 20th July – 10:30am – 12:00pm – Fernwood Crescent Area – meet at the corner of Fernwood Crescent and Arleston Drive
- **Ward Walk** – 14th September 10:30am – 12:00pm – Wollaton Vale Area – meet at the corner of Wollaton Vale and Humberston Road
- **Wollaton Community Forum** – Thursday 28st June 2018 – 7:00pm, Kingswood Methodist Church Hall
- **Wollaton Vale Residents Association – A.G.M.** – 12th June – 7:30pm – in the small hall, St Leonards Community Centre, Bramcote Lane
- **Wollaton Play Sessions** – Wollaton Park Community Centre - Every Friday - 3:30pm – 5:30pm – 5 – 11 years old
- **Youth Club** - St Leonard's Sun 17th June, 1st July and 15th July, Kingswood Sat 9th June, 23rd June, 7th July 21st July ages, 8 – 18 year olds

Community Groups Meetings – St Leonards Community Centre

Wollaton Care Group - Lunch

11:45am -13:00pm - Wednesday

Come for Coffee - All Welcome

10:00am -11:30pm - Tuesday morning

Alzheimer's Coffee Morning

Monthly Meetings - the second Tuesday of the month

10:30am -12:30pm - Tuesday Morning

Hearing Aid Clinic

10:00am -11:00am - 1st Tuesday of the month

Appendix 2- Wollaton East and Lenton Abbey Ward Report

Neighbourhood Nottingham

Priority	Progress Since Last Area Committee	Lead
<p>To reduce parking problems in the ward</p>	<ul style="list-style-type: none"> • Woodside Road Parking scheme -New Traffic Regulation Orders are in process. • Woodside Road Cycle Way pilot scheme works are almost complete with resurfacing of cycle paths, additional drainage, new cycle traffic safety designs and redesign of junctions on Brook Road and Hathern Green verges. • The Parking Civil Enforcement Team have issued 50 Fixed Penalty Charge Notices in hotspot streets in the WELA ward in the month up until 10th April. • Parking Issues have been monitored on Wollaton Hall Drive with 24 visits in the month up until 10th April to inform a review. 	<p>Neighbourhood Management Traffic Management</p>
<p>To improve the visual appearance of WELA ward</p> <ul style="list-style-type: none"> • Reducing fly tipping • Enforcement on untidy gardens and alleyways • Promoting bulky waste 	<ul style="list-style-type: none"> • The Cleanliness score for the ward is 89 compared to the City score of 85 (Feb latest data available) • Fly tipping in the ward has decreased by 18 incidents Year To Date (YTD) and Graffiti has decreased by 8 incidents (YTD). Dog fouling has increased by 25 incidences (YTD). (Feb latest data available) <p>Action by Community Protection -Lenton Abbey/ University Park beat</p> <ul style="list-style-type: none"> ◦ Fixed Penalty Notice – 0 (April) ◦ Dog Fixed Penalty Notice - 0 (April) ◦ Dog Operation- 0 (April) ◦ Alcohol Confiscation - 0 (April) ◦ Trade Waste Visits – 2 (April) ◦ Graffiti Visits- 6 (April) ◦ Section 125 Visits - 60 (April) ◦ Fly tip Visits - 3 (April) 	<p>Community Protection, Nottingham City Homes (NCH), Registered Social Landlords</p>

	<ul style="list-style-type: none"> ◦ CPNW- Community Protection Notice Warnings 0 (April) ◦ Community Protection Notice- 0 (April) ◦ % on patrol -83.9 (April) <p>Action by Community Protection – Hillside beat</p> <ul style="list-style-type: none"> ◦ Fixed Penalty Notice – 0 (April) ◦ Dog Fixed Penalty Notice - 0 (April) ◦ Dog Operation- 2 (April) ◦ Alcohol Confiscation -0 (April) ◦ Trade Waste Visits - 0 (April) ◦ Graffiti Visits- 10 (April) ◦ Section 125 Visits - 8 (April) ◦ Fly tip Visits -8 (April) ◦ CPNW- Community Protection Notice Warnings - 0 (April) ◦ Community Protection Notice- 0 (April) ◦ % on patrol -75.5 (April) <ul style="list-style-type: none"> ● Monthly Ward Walks have taken place on 7 streets/ locations: Toston Drive, Farndon Green, Broughton Dr, Lenton Abbey Park, Woodside Rd, Crown Island underpass, Orston Dr up to Orston Spinney in March, April and May. With additional micro patch estate inspections. ● Deep Cleans on Scalford Drive and Orston Drive in late February and Hawton Spinney in March 2018. 	
<p>To improve the quality of private housing in WELA ward</p> <ul style="list-style-type: none"> ● Identify Rogue 	<ul style="list-style-type: none"> ● Work with Landlords in Wollaton Park as well as Lenton Abbey to improve standards of HMO accommodation. ● Action by Empty Homes Team moving them towards habitation on 2 empty homes in Wollaton Park estate. ● Increase licencing of Houses in Multiple Occupation (HMO) and registration. 	<p>HMO Team, Community Protection</p>

<p>Landlords in high HMO concentrated areas</p> <ul style="list-style-type: none"> • Work with Private Landlords 	<ul style="list-style-type: none"> • Re-introduction of and enforcement of Regulation 7 Direction regarding Letting Boards across specified areas of the city which includes Wollaton Park estate. • Increased active citizen reports to Planning and HMO Team through Residents Associations on suspected planning violations, maintenance issues and building practices and potential new Houses in Multiple Occupation (HMO's) in a conservation area. 	
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Safer Nottingham

Priority	Progress Since Last Area Committee	Lead
<p>Reduce Crime, Anti-Social Behaviour (ASB) and Violence</p>	<ul style="list-style-type: none"> • April 2018 Year to date (YTD) All crime has decreased by 39 incidents 2018/19 compared to 43 incidents 2017/18 by 4 incident in April in the ward. <ul style="list-style-type: none"> ◦ Thefts (All) mainly cycle theft has decreased by 12% 9 incidents. From 20 incidents in 2017/18 to 11 incidents YTD 2018/19. ◦ Burglary Dwellings are 6 (YTD). No data available for 2016/17. ◦ Vehicle offences have decreased by 3 incidences from 4 in 2017/18 to 1 in 2018/19. ◦ Business Burglary had increased from 0 to 5 and YTD. ◦ Hate Crime and Sexual offences have both increased from 0 to 2 for April and by 2 YTD. Most other categories of crime including violence and ASB had decreased in April. With Public Order Offences increasing by 1 YTD. (Stats are from the CDP April 2018 NAT Report) <p>Action being taken to address these issues are:</p> <ul style="list-style-type: none"> • Operation Graduate continued in this quarter with Neighbourhood Community Engagement in the ward and student e-bulletins reinforcing personal and property safety messages and 'Safer' Campaign messages 	<p>Police, Community Protection, Nottingham City Homes (NCH), Early Help, Neighbourhood Management, Voluntary and Community Sector (VCS) partners</p>

	<p>using social media.</p> <ul style="list-style-type: none"> • Neighbour Policing Team alert notifications are sent to residents regarding crime incidents in the area. • On campus Operations with University Security Teams leading to good arrest rates. 	
To improve awareness of Domestic Violence issues amongst citizens and partners	<p>Domestic Abuse and Coersive Control Awareness Raising Campaign actions were undertaken with:</p> <ul style="list-style-type: none"> • Neighbourhood Police Beat Team and Nottingham City Homes Housing Patch Manager delivering support and enforcement to domestic abuse survivors • Equation training programme being promoted to all partners 	

Families Nottingham

Priority	Progress Since Last Area Committee	Lead
<p>Support Children and Young People's Activities</p> <ul style="list-style-type: none"> • Increase participation of families in local activities ensuring they are accessible and affordable • Promote play/ youth activities • Create 	<ul style="list-style-type: none"> • Regular attendance of children at the Parent and Toddlers Group and a new programme of activities in Play/ Youth Sessions to children in Lenton Abbey at Sheila Roper Community Centre and Harrow Road, Wollaton Park delivered in 10 weekly sessions during March - April 2018. (no data available) • Excellent community engagement with families at the AJ Sports activities for children and young people during the Easter schools holidays on WELA ward parks with 37 children and young people an average of 31 over the 12 hours delivered with a diversity of communities of 5-17yr olds taking part. • AJ Sports are engaging new families and delivering weekly Afterschool football / activity sessions and new Tennis coaching sessions for the ward at Lenton Abbey Park. • NDO delivered Spring Into Lenton Abbey event with Lenton Abbey Residents Association on Saturday 7th April at Sheila Roper Community 	<p>Early Help Service, Neighbourhood Management. Voluntary and Community Sector (VCS) partners, Castle Cavendish</p>

opportunities for families to come together at community events	<p>Centre with a wide range of participatory activities including Highfields Park Storytelling / Memories Project and Notts Rocks attracting all age groups and diverse communities.</p> <ul style="list-style-type: none"> • NDO and Lenton Abbey Residents Association meeting monthly to plan Lenton Abbey Fun Day on 7th July. • NDO action planning for Farndon Green Fun Day on 27th July. 	
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Health Nottingham

Priority	Progress Since Last Area Committee	Lead
<p>Raise awareness of health issues in the local community to improve health & wellbeing</p> <ul style="list-style-type: none"> • Healthy lifestyles • Positive mental health • Domestic violence 	<ul style="list-style-type: none"> • AJ Sports carried out activities for children and young people during Easter schools holidays on ward parks. • AJ Sports are delivering new Saturday Sweat fit sessions for adults 12-1pm and children's activities 11am-1pm on Lenton Abbey Park as part of Parklives programme with high engagement up to 45 per session even in the rain! • AJ Sports continue delivering new Wednesday Sweat fit sessions for adults 7-8pm at Lenton Abbey Park. • New Cycle Hub activities launched on 17th March and delivered on 1st and 3rd Saturdays by Ridewise on Lenton Abbey Park delivering Dr Bike (maintenance), cycle training, cycle rides and walks. • Weekly gentle exercise and Zumba sessions at the Shelia Roper Community Centre are delivered every Wednesday. • NCH are supporting resident volunteers with the fortnightly Breakfast / Coffee morning sessions engaging up to 15 new citizens at Sheila Roper Community Centre to reduce social isolation. • See Domestic Abuse and Coersive Control Awareness Raising Campaign in 'Safer' for update on Domestic Violence Awareness engagement. 	Neighbourhood Management, Parks and Open Spaces, Sports and Leisure, Voluntary and Community Sector (VCS) partners, Castle Cavendish
Reduce Fuel	<ul style="list-style-type: none"> • External Wall Insulation (EWI) Scheme completed in the Wollaton Park 	Nottingham City

<p>Poverty and Promote Take A Seat Campaign</p>	<p>estate. Delivering 155 warmer homes and reduced energy bills for citizens.</p> <ul style="list-style-type: none"> • Ongoing promotion of Robin Hood Energy, Switch & Save and Credit Union at ward Community Engagement events on 7th April. • Encourage the take up of Target Hardening for older and vulnerable people. • Publicise via email, noticeboards and social media the Carers Hub sessions at Community Centre and Carers Roadshow offering support and advice. • Promotion and awareness raising of Radford Carers Group programmes/ support at Wollaton Park Residents Association Open Meeting on 18th April. • Publicise via email, noticeboards and social media the Weekly welfare rights and money management advice sessions at Sheila Roper Community Centre 	<p>Council, Voluntary and Community Sector (VCS) partners</p>
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Working Nottingham

Priority	Progress Since Last Area Committee	Lead
<p>Reduce unemployment in the ward</p> <ul style="list-style-type: none"> • Promote Training, Literacy, Numeracy & Employment Opportunities/ Advice • Deliver training and employment support • Improve partnership working among 	<ul style="list-style-type: none"> • The unemployment figures YTD have increased slightly by 80 people 2017/18 in comparison with 2016/17, there being 85 people unemployed in the ward in January. (Stats are from the CDP March 2018 NAT Report) • Promotion of training/ employment opportunities through resident mailing. • New Tenant Academy training sessions in the ward at Sheila Roper Community Centre planned for the Spring. • Central Locality Employment & Skills Partnership meet quarterly to map partner's activities against agreed priorities and to refresh existing Area Jobs Plan and update partnership activity. This has resulted in increased training and employment opportunities including apprenticeships. • Bike 2 Work scheme promoted on 7th April on Ride wise stall at Spring Into 	<p>NCC – Economic Development, Employment and Skills, Castle Cavendish, Nottingham City Homes, Voluntary and Community Sector (VCS)</p>

Employment services	<p>Lenton Abbey.</p> <ul style="list-style-type: none"> • Job opportunities are disseminated from Employment Hub and Community Cohesion Team and Neighbourhood Development Officer resident mailings. 	
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List of key current issues (taken from the latest NAT review):

- Cycle Theft
- Verge damage by cars, vans and lorries
- Cleansing Issues QMC subway littering
- Parking Enforcement Issues in Wollaton Park estate and Lenton Abbey

Opportunities for citizens to engage – Forthcoming dates of events and activities.

- **FREE Benefits and Debt/ Money Advice** at Sheila Roper Community Centre, Tenants Hall Close, off Baslow Drive, Lenton Abbey NG9 2RW Every Tuesday 9.30 -10.30am or for an appointment ring 01159860197 / email meadows_advice@btconnect.com
- **Lenton Abbey Play/ Afterschool Club** (5-11yrs) - at Sheila Roper Community Centre, NG9 2RW Tuesdays 3.30 –5pm FREE
- **Wollaton Play Sessions** (5-11yrs) - at Wollaton Park Community Centre, Harrow Road, NG8 1FG Every Friday 3.30 – 5.30pm
- **Lenton Abbey Bookworms Parent & Toddlers Group** - Sheila Roper Community Centre NG9 2RW Every Tuesday 1-2.30pm
- **New Lenton Abbey Coffee/ Breakfast Morning** - at Sheila Roper Community Centre NG9 2RW Every other Friday 10am-12
- **Lenton Abbey Residents Association (LARA)**- Sheila Roper Community Centre NG9 2RW 1st Wednesday every month, 7pm
- **Lenton Abbey Fun Day Planning meetings** join the group to help shape the Lenton Abbey Fun Day –future meeting dates and more details Pauline Dorey Neighbourhood Development Officer 07960420474
- **Lenton Abbey Local Action Group (LAG) meeting** - at Sheila Roper Community Centre NG9 2RW 1st Wednesday every month, 7pm
- **Gentle Exercise** (chair based) at Sheila Roper Community Centre every Wednesday 10-11am
- **Zumba** (adults and parent + child/ren over 11yrs) at Sheila Roper Community Centre every Wednesday 6-7pm £3.50
- **Sweat fit** at Lenton Abbey Park every Wednesday 7-8pm
- **Lenton Abbey Football and Sports Afterschool Programme (summer venue term time only)** Lenton Abbey Park every Tuesday 4.30-6pm
- **Sweat fit Saturdays** both at Lenton Abbey Park every Saturday Sweatfit 12am -1pm. Children’s activities 11am-1pm

- **Cycle Hub Launch** 17th March Lenton Abbey Park then 1st and 3rd Saturday every month various cycle training, cycle rides and walks and other activities between 10am-2pm –look out for further details.
- **Wollaton Park Residents Association meeting** - at Wollaton Park Community Centre, Harrow R, NG8 1FG 3rd Wednesday every month, 7pm
- **Hillside Community Coffee Morning** - at St Mary's Church Hall, Wollaton Hall Drive Fridays 10 -11.
- **Hillside Local Action Group (LAG) meeting** - at Wollaton Park Community Centre, Harrow R, NG8 1FG 3rd Wednesday every month, 7pm
- **Wollaton Park Over 50's Coffee Morning Group** – at St Mary's Church Hall, Wollaton Hall Drive Fridays 10 -12am
- **Monthly Carers Hub** at Wollaton Park Community Centre, Harrow Road NG8 1FG mid Wednesday each month 10am-1pm
- **WELA Ward Walk**- Monday 19th March 10 – 11am – HMO Ward walk Toston Drive, Farndon Green, Broughton Dr. Meet 10am outside Co-op Crown Island
- **WELA Ward Walk**- Monday 23rd April 10 – 11 Lenton Abbey Park, Woodside Rd, Meet 10am Lenton Abbey Park by Pavilion
- **WELA Ward Walk**- Monday 21st May 10 - 11 Crown Island underpass, Orston Dr up to Orston Spinney Meet outside Crown Island underpass path on Middleton Blvd

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WOLLATON AND LENTON ABBEY AREA COMMITTEE**4TH JUNE 2018**

Title of paper:	WARD COUNCILLOR BUDGET	
Director(s)/ Corporate Director(s):	Andrew Errington Director of Community Protection	Wards affected: Wollaton East And Lenton Abbey & Wollaton West
Report author(s) and contact details:	Lylse-Anne Renwick Neighbourhood Development Officer Wollaton West Ward 0115 8764488 lylse-anne.renwick@nottinghamcity.gov.uk	
Other colleagues who have provided input:	Heidi May Head of Neighbourhood Management 07983 718859 heidi.may@nottinghamcity.gov.uk	
Relevant Council Plan Strategic Priority:		
Strategic Regeneration and Development		<input checked="" type="checkbox"/>
Schools		<input type="checkbox"/>
Planning and Housing		<input checked="" type="checkbox"/>
Community Services		<input checked="" type="checkbox"/>
Energy, Sustainability and Customer		<input checked="" type="checkbox"/>
Jobs, Growth and Transport		<input checked="" type="checkbox"/>
Adults, Health and Community Sector		<input checked="" type="checkbox"/>
Children, Early Intervention and Early Years		<input checked="" type="checkbox"/>
Leisure and Culture		<input checked="" type="checkbox"/>
Resources and Neighbourhood Regeneration		<input checked="" type="checkbox"/>
Summary of issues (including benefits to citizens/service users):		
This report advises this Area Committee of the use of delegated authority by the Director of Community Protection for those projects funded by Ward Councillor Budgets.		
Recommendation(s):		
1	That the Area Committee notes the allocation of funds to Ward Councillors and the funds available in Appendices 1 and 2 and note that there are no new allocations to community projects/activity completed at this time.	

1. REASONS FOR RECOMMENDATIONS

- 1.1 In future reports, records detailing Ward Councillors spending decisions and consultation will be provided as appendices to the report but no new allocations to community projects/activity completed at this time. In accordance with the Constitution, the Area Committee is required to note spending decisions taken by Ward Councillors.

2. BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)

- 2.1 This action follows the arrangements established by the Executive Board to allow for spending approvals through individual Ward Councillor budget allocations.

3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS

- 3.1 Not to provide the funding outlined in Appendices A and B but this is discounted as the funding available can be used to provide additional services or benefit to residents of this area.

4. FINANCE COMMENTS (INCLUDING IMPLICATIONS AND VALUE FOR MONEY/VAT)

- 4.1 Ward Councillors have an individual allocation for 2018/19 of £5,000 each.
- 4.2 The full balance has not been allocated. Further projects will be reported to a subsequent committee.

5. LEGAL AND PROCUREMENT COMMENTS (INCLUDING RISK MANAGEMENT ISSUES, AND LEGAL, CRIME AND DISORDER ACT AND PROCUREMENT IMPLICATIONS)

- 5.1 The agreed arrangements provide transparency and regulation to the spending of individual Ward Councillor allocation.
- 5.2 The funds allocated by Area Committee are used to address diverse needs from various sections of the community and reduce inequalities.

6. STRATEGIC ASSETS & PROPERTY COMMENTS (FOR DECISION RELATING TO ALL PROPERTY ASSETS AND ASSOCIATED INFRASTRUCTURE) (AREA COMMITTEE REPORTS ONLY)

- 6.1 None

7. EQUALITY IMPACT ASSESSMENT

- 7.1 An EIA is not needed (report does not contain proposals. Individual Councillors make decisions about their allocations and many groups funded seek to reduce inequalities).

8. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION

- 8.1 None.

9. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT

- 9.1 Nottingham City Constitution.

Appendix 1.

Wollaton East and Lenton Abbey Ward Allocations 2018/19 - Councillor Longford and Councillor Webster

Committed Schemes	0
De-committed Schemes	0
Uncommitted Balance b/f 2017/18	£25,153,
Total Allocated 18/19	£10,000
Total Uncommitted Funds	£35,153

Appendix 2.

Wollaton West Ward Budget Allocations 2018/19 – Councillor Battlemuch, Councillor Woodward and Councillor Armstrong

Committed Schemes	0
De-committed Schemes	0
Uncommitted Balance b/f 2017/18	£12,637
Total Allocated in 18/19	£15,000
Total Uncommitted Funds	£27,637